COMPUTERS
EAC’s Media Center maintains over 60 personal computers for student/cardholder use. You must have a library card with you to use the computers or take a test. Anyone under the age of 18 who is not an EAC student and who wants to use the computers must be accompanied by his/her parent. College guidelines for appropriate usage must be observed by anyone accessing the internet. Computers may not be available near the end of the Media Center’s business hours, so be sure to check for times the computers will be available. The student wireless network is available in the Library but not in the Media Center.

TESTS
Some course-related tests are administered in the Media Center. Tests may not be available near the end of the Media Center’s hours. Be sure to check for times the tests will be available. You must have your library card with you to take a test.

LIBRARY WEB PAGE
The Library web page provides access to our online catalog, online databases containing full-text journal and newspaper articles, eBooks, and a variety of other resources. Access to the databases is available throughout campus. In addition, off-campus access to some databases is limited to currently enrolled students. For assistance with any library resource or for off-campus access, please see a library staff member.

CONTACT US
Kristen Becker, Director of Library Services
928-428-8308 or kristen.becker@eac.edu

LIBRARY
(book renewals & information)
928-428-8304
Media Center
928-428-8306

EAC ALUMNI LIBRARY WEB PAGE:
www.eac.edu/academics/library

DISTRICT GOVERNING BOARD MEMBERS
Lois Ann Moody, Chairman
Tina C. McMaster, Secretary
Richard W. Mattice, Member
Lance F. Layton, Member
Brad Montierth, Member

COLLEGE PRESIDENT
Mark Bryce
WHO CAN USE EAC’S ALUMNI LIBRARY?

- Current EAC students.
- Graham County residents 16 years and older (residents under 16 years of age must sign up for a card with a parent present).
- NAU and ASU students taking classes locally who are not Graham County residents.
- Current Gila Community College students.

This is a college library, we do not have items appropriate for children.

LIBRARY RULES

- You must have your EAC Library Card with you in order to check out items, use reserve items, use the computers, or take a test.
- We try to maintain an environment conducive to studying and reading. Children must stay with the adult they came with at all times.
- No food or tobacco products are allowed in the Library at any time! Bottles of water with screw-type caps are the only beverages allowed in the building.
- Personal phones must be silenced before entering the building. All calls must be taken outside the building.

CHECK OUT PRIVILEGES

- Books/Periodicals—You may check out up to 15 non-reserve items at a time, but only three nonfiction books may be checked out from the same Dewey number. Books may be checked out for two weeks and renewed twice. Periodicals may be checked out for two weeks with no renewals.
- DVDs - Adults may check out one DVD for a 24-hour period.
- Audio Material - Up to three CD’s may be checked out for two weeks, with no renewals.
- Renewals - You may renew items before they are overdue via phone at 928-428-8304 or online at: www.eac.edu/academics/library.

RESERVE ITEMS

Reserve items are materials which EAC instructors have set aside for special in-library use and have a shorter check-out time, usually one hour. Reserve items are available at the checkout desk, either in the Library or the Media Center. Reserve items are not allowed out of the building unless they have at least a one-day checkout period. You must be an EAC student and have a current EAC Library Card with you to use reserve items.

FINES AND LOST ITEMS

Fines are charged for overdue materials. If fines (listed below) are paid when the overdue items are returned, only half the fine will be charged. If you have overdue materials and/or fines of $5 or more, you will not be allowed to check out any additional items or use the computers until the problem is resolved.

FINES

- Books and magazines: 5¢ per day, per item
- Reserve items: 50¢ per item, per period/day
- DVDs: 50¢ per item, per day
- CD-ROM: 50¢ per item, per day
- Lost books: cost of the book plus $5 fee
- Lost magazines: $5 each
- Lost DVDs or CDs: $25 each (or actual price if higher)

There is also a charge for replacement library cards or replacement barcodes.

PERIODICALS

Our collection of periodicals in paper format is housed upstairs and is significantly supplemented by our online databases of full-text journal and newspaper articles which are available via the library web page.

LIBRARY HOURS

FALL AND SPRING SEMESTERS

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday - Thursday</td>
<td>7 a.m. - 10 p.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>7 a.m. - 5 p.m.</td>
</tr>
<tr>
<td>Saturday</td>
<td>10 a.m. - 4 p.m.</td>
</tr>
<tr>
<td>Sunday</td>
<td>6 - 10 p.m.</td>
</tr>
</tbody>
</table>

SUMMER SESSIONS

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday - Thursday</td>
<td>7 a.m. - 7 p.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>7 a.m. - 5 p.m.</td>
</tr>
</tbody>
</table>

The Library is closed on all College holidays. During holiday and vacation periods, the Library closes at 5 p.m. the evening before a holiday and reopens from 6 - 10 p.m. the day before classes resume. All holiday hours are posted.