EASTERN ARIZONA COLLEGE
Basic Peace Officer Academy II
Course Design
2012-2013

Course Information

Division: Social Sciences
Course Number: AJS 215
Title: Basic Peace Officer Academy II
Credits: 15
Developed by: Steve Johnson
Lecture/Lab Ratio: 15 Lecture/0 Lab
Transfer Status:

<table>
<thead>
<tr>
<th>ASU</th>
<th>NAU</th>
<th>UA</th>
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<tr>
<td>Non Transferable</td>
<td>CCJ Departmental Elective</td>
<td>Pending Evaluation</td>
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Activity Course: No
CIP Code: 43.0107
Assessment Mode: Pre/Post Test (100 Questions/100 Points)
Semester Taught: Upon Request
GE Category: None
Separate Lab: No
Awareness Course: No
Intensive Writing Course: No

Prerequisites
AJS 115

Educational Value
This course is designed to provide a student with the second semester of study toward receiving Peace Officer state certification through the Arizona Peace Officer Standards and Training Board. A cumulative comprehensive final examination must be passed to obtain the certification.

Description
An approved AzPOST Peace Officer Academy designed to train a regular or reserve officer for State certification. Students must be sponsored by an approved law enforcement agency, or admitted through open enrollment, in accordance with all current Arizona Peace Officer Standards and Training Board guidelines. All students must first be admitted to the academy to enroll in the course. Refer to the Administration of Justice AAS degree curriculum description for a listing of courses that, upon academy graduation, are fulfilled toward the Administration of Justice AAS or AA degrees.
Supplies
Access to a personal computer and the Internet. (Both free to students at the EAC Media Center)

Competencies and Performance Standards
1. **Outline the common principles of preliminary investigations and crime scene management.**

   **Learning objectives**
   *What you will learn as you master the competency:*
   a. Identify the responsibilities of the first officer at the scene of a criminal investigation.
   b. Identify methods for locating witnesses, victims, and suspects.
   c. Identify search pattern techniques.
   d. Describe procedures for securing and protecting a crime scene.
   e. Identify the uses of crime scene sketches.
   f. Describe the importance of developing a Modus Operandi (MO).
   g. Identify the types of information contained in laboratory reports and their relevance to investigations.
   h. Identify the principles and steps for conducting a custodial accusatory interview.
   i. Identify methods for developing fingerprints at a crime scene.
   j. Identify procedures for investigating specific crimes.

   **Performance Standards**
   *Competence will be demonstrated:*
   o by completion of online quizzes and examinations
   o through Internet Web based computer assignments
   o through an objective cumulative final exam
   o by participation in an instructor led criminal investigation discussion of commonly encountered problems faced by police officers
   o through demonstrating the ability to perform basic crime scene investigation duties under simulated field conditions

   **Criteria - Performance will be satisfactory when:**
   o Learner describes the need to aid the injured; locate victims, witnesses, and suspects; determine if a crime has been committed, protect the scene and record events.
   o Learner demonstrates how to properly “canvass” a crime scene area.
   o Learner discusses how to track persons using foot/tire impressions, vehicle fluids, blood, debris, and scents.
   o Learner demonstrates how to properly cover a crime scene area using the strip/grid, spiral, quadrant, and point-to-point search patterns.
   o Learner describes signs for tracking persons from crime scenes.
   o Learner discusses why persons need to be denied access to a crime scene including contamination/destruction of evidence.
   o Learner demonstrates how to properly secure a crime scene.
   o Learner completes a proper crime scene sketch.
   o Learner identifies what information is needed to develop a modus operandi (MO).
   o Learner demonstrates the ability to conduct a preliminary investigation that includes gathering evidence, recording crime scene notes, and completing a field sketch and final
report.

- Learner demonstrates proper techniques for lifting, recording, preserving and identifying latent fingerprints at a crime scene.
- Learner demonstrates how to conduct a lawful custodial accusatory interview using “The Reid Technique” methods.
- Learner identifies the techniques for investigating the specific crimes of sudden/unattended deaths, suicide, assault, burglary, sex crimes, and organized crime.

2. **Discuss the benefits and methods of developing positive police-community relations.**

   **Learning objectives**
   
   What you will learn as you master the competency:
   
   a. Describe the benefits of recognizing cultural differences within the community.
   b. Discuss the emotional and behavioral indicators of crime victims who are in crisis.
   c. Identify the language and non-language factors which contribute to effective and ineffective interpersonal communications.
   d. Discuss the crime prevention functions of the patrol officer and the role and services available from various crime prevention programs.
   e. Describe the concepts of police and the community and the philosophy involved in community based policing and problem solving.

   **Performance Standards**
   
   Competence will be demonstrated:
   
   - by completion of online quizzes and examinations
   - through Internet Web based computer assignments
   - through an objective cumulative final exam
   - by participation in an instructor led police-community relations discussion of commonly encountered problems faced by police officers

   **Criteria** - Performance will be satisfactory when:
   
   - Learner discusses the common negative stereotypes found in law enforcement.
   - Learner describes factors which influence the image of law enforcement within the community.
   - Learner summarizes how the police provide community service in their role of the police.
   - Learner identifies ways to personally influence the community's attitudes toward law enforcement.
   - Learner describes the benefits of enhancing police-community relations.
   - Learner participates in an instructor-led discussion of the major subcultures in the officer's agency area being serviced.
   - Learner identifies the basic physical and psychological responses to victimization.
   - Learner demonstrates verbal and non-verbal techniques for defusing crisis situations.
   - Learner summarizes the officer's responsibilities to ensure the rights of victims per the Arizona Victims’ Rights Bill.
   - Learner describes the factors which affect an individual's perception of events.
   - Learner demonstrates the proper language and non-language factors which contribute to positive communication with the public.
   - Learner identifies the benefits of focusing on crime victims and crime prevention.
3. **Distinguish the characteristics and procedures of good reports and field notes.**

   **Learning objectives**
   
   What you will learn as you master the competency:
   
   a. Identify the difference between an administrative and an operational report.
   b. Identify the uses of police reports.
   c. Complete a properly written police report.
   d. Identify examples of "fact" and "inference."
   e. Identify the uses of field notes.
   f. Identify the characteristics of good field notes.
   g. Describe how to obtain and use investigative information from police record systems.

   **Performance Standards**
   
   Competence will be demonstrated:
   
   o by completion of online quizzes and examinations
   o through Internet Web based computer assignments
   o through an objective cumulative final exam
   o by participation in an instructor led reports and field notes discussion of commonly encountered problems faced by police officers
   o by completion of a proper police report and field notes

   **Criteria - Performance will be satisfactory when:**
   
   o Learner describes how an operational report is created in the field by an officer.
   o Learner describes how an administrative report is created in the office for internal use.
   o Learner summarizes how reports form a permanent record of the facts of an incident.
   o Learner details how accuracy, conciseness, completeness, clarity, legibility, and objectivity are essential elements for a good police report.
   o Learner describes how proper grammar must be used in police reports and how improper grammar can effect an officer's credibility in court.
   o Learner completes a domestic violence, property crime, and crime against person report.
   o Learner identifies the uses and characteristics of field notes.
   o Learner identifies the procedures and restrictions with respect to accessing police information systems.

4. **Demonstrate the proper methods for providing emergency medical care to the victims of accidents or illness.**

   **Learning objectives**
   
   What you will learn as you master the competency:
   
   a. Identify the methods for providing emergency medical care as a police officer.
   b. Identify the elements of common legal and civil action taken against first responders.
   c. Discuss the basic functions and major organs of the human body.
   d. Identify the proper procedures for handling afflictions commonly encountered by police officers.
describe how to safely move the injured and extricate victims from confined or hazardous locations.

**Performance Standards**

*Competence will be demonstrated:*

- by completion of online quizzes and examinations
- through Internet Web based computer assignments
- through an objective cumulative final exam
- by participation in an instructor led emergency medical care discussion of commonly encountered problems faced by police officers

**Criteria** - *Performance will be satisfactory when:*

- Learner identifies elements of the Good Samaritan Law as it applies to both on and off duty.
- Learner identifies examples of actual and implied consent.
- Learner identifies the major human body parts by common name and their associated injuries.
- Learner identifies the major body system.
- Learner describes how to perform an initial assessment, evaluating for vital signs and describing the significance of each.
- Learner summarizes potential personal safety problems during scene assessment.
- Learner demonstrates the proper techniques for CPR including: adult one rescuer, child one rescuer, infant one rescuer, mouth to mask CPR, and both conscious and unconscious foreign body obstruction.
- Learner identifies the procedures necessary to guards against contaminants.
- Learner describes how to recognize and treat shock.
- Learner demonstrates the appropriate treatment steps for stabilization of fractures, impaled objects, heart problems, seizures, and respiratory emergencies.
- Learner demonstrates the appropriate treatment steps for childbirth.
- Learner demonstrates how to properly perform triage.

5. **Identify the proper methods for servicing and firing a police handgun and shotgun.**

**Learning objectives**

*What you will learn as you master the competency:*

a. Identify the mechanical and safety features of a service handgun.

b. Identify the proper methods of servicing a service handgun.

c. Identify the proper techniques and methods of firing a service handgun.

d. Summarize the criminal and civil consequences associated with using a service weapon in law enforcement.

e. Describe the mental effects of firing a service weapon on duty.

**Performance Standards**

*Competence will be demonstrated:*

- by completion of online quizzes and examinations
- through Internet Web based computer assignments
- through an objective cumulative final exam
- by participation in an instructor led firearms discussion of commonly encountered
problems faced by police officers

- by participation in multiple live-fire shooting situations/qualifications

**Criteria - Performance will be satisfactory when:**

- Learner identifies the nomenclature and the human and mechanical safety features of a service handgun.
- Learner demonstrates the ability to render safe, clean and maintain a service handgun.
- Learner demonstrates the principles of good marksmanship including stance, grip, sight picture, sight alignment, trigger control, and follow-through.
- Learner demonstrates the ability to safely qualify with a service handgun on the AzPOST daytime and nighttime firearms qualification course.
- Learner describes when deadly physical force may or may not be justified in various scenarios.
- Learner demonstrates how to safely load and unload a service handgun and shotgun.
- Learner demonstrates the following shooting positions: standing, barricade, prone, kneeling and close quarters.
- Learner demonstrates how to safely and effectively fire the service handgun under combat conditions.

6. **Demonstrate the proper mental and physical conditioning needed to maintain proper health as a police officer.**

**Learning objectives**

*What you will learn as you master the competency:*

a. Identify the value of physical fitness in law enforcement.

b. Describe the basic elements of strength conditioning.

c. Demonstrate aerobic conditioning.

d. Explain the hazards of poor health and its associated risks.

**Performance Standards**

*Competence will be demonstrated:*

- by completion of online quizzes and examinations
- through Internet Web based computer assignments
- through an objective cumulative final exam
- by participation in an instructor led physical conditioning discussion of commonly encountered problems faced by police officers
- by participation in physical conditioning exercises

**Criteria - Performance will be satisfactory when:**

- Learner performs a physical fitness test and body fat evaluation.
- Learner describes the contributing factors to overall health and fitness.
- Learner summarizes the overall relationships between health and fitness and various elements of job performance.
- Learner identifies common health problems experienced by law enforcement officers.
- Learner demonstrates cardiovascular endurance by the 1.5 mile run, muscular strength by the bench press and leg press, and muscular endurance by the push-ups and sit-ups.
- Learner describes the 3 components of a safe and effective conditioning session.
- Learner describes how to prevent low back injury.
Learner identifies the basic food groups and common foods that are particularly high or low in the food nutrients.

Learner discusses the short and long term effects of tobacco use.

Learner describes the nature and effects of other substances that have the potential for abuse, including caffeine, steroids, and prescription medications.

Learner discusses the sources, manifestations, and techniques for managing stress.

Learner completes the Peace Officer Physical Agility Test (POPAT) with at least 384 points to graduate.

7. **Demonstrate the various techniques for maintaining physical control of disruptive, combative, or potentially dangerous subjects.**

**Learning objectives**

*What you will learn as you master the competency:*

- a. Identify the various techniques for maintaining physical control of suspects.
- b. Identify the psychological aspects which affect one's ability to successfully counter a life threatening situation.
- c. Identify how stress affects the body.
- d. Identify the levels of force.
- e. Demonstrate the basic principles of defensive tactics.
- f. Demonstrate proficiency in performing the defensive tactics as outlined in the AzPOST defensive tactics curriculum.
- g. Identify personal defense techniques.
- h. Identify the key elements of the S.P.E.A.R. System of self defense.
- i. Identify the procedures and techniques of searching.
- j. Identify the key elements and techniques of "Contact and Cover."
- k. Demonstrate the ability to properly apply an O.C. spray.
- l. Demonstrate a survival skill after a direct exposure to O.C. spray.
- m. Identify the liabilities and responsibilities associated with an officer's use of force.
- n. Demonstrate and discuss the use of proper baton techniques.
- o. Demonstrate proficiency in pressure points.
- p. Identify the elements of close quarter crisis management techniques.

**Performance Standards**

*Competence will be demonstrated:*

- by completion of online quizzes and examinations
- through Internet Web based computer assignments
- through an objective cumulative final exam
- by participation in an instructor led defensive tactics discussion of commonly encountered problems faced by police officers
- by participation in defensive tactics exercises

**Criteria - Performance will be satisfactory when:**

- Learner describes the emotional, mental, and physical psychological aspects of survival.
- Learner describes how stress affects the body behaviorally, physiologically, and mentally.
Learner discusses the elements of force.
Learner demonstrates basic defensive tactics.
Learner demonstrates shielding and force delivery techniques.
Learner identifies pre-contact, contact and neutralization as phases of a physical encounter.
Learner demonstrates proficiency in reactive guard, speed shield and power shield personal defense techniques.
Learner demonstrates break fall techniques.
Learner demonstrates appropriate searching methods for same and opposite gender suspects.
Learner describes how to properly cover an officer during a person search or contact.
Learner summarizes the responsibilities of a primary (contact) officer when dealing with multiple subjects.
Learner describes the effects caused by the application of O.C. spray.
Learner demonstrates proper pressure points.
Learner demonstrates proficiency in ground defense and survival techniques.
Learner discusses the liabilities and responsibilities associated with the use of force and its reasonableness according to Arizona law.
Learner demonstrates proficiency in performing the impact weapon techniques as specified by AzPOST.

8. Demonstrate police vehicle pursuit and high speed response procedures.

Learning objectives
What you will learn as you master the competency:

a. Identify basic defensive driving techniques and hazardous road conditions.
b. Identify the dynamics of a moving vehicle and the driving tasks involved.
c. Identify the high speed response procedures utilized during pursuit operations.
d. Identify the mechanical and human limitations related to pursuit operations.
e. Identify the liability factors related to pursuit operations.
f. Identify tactics which can be used by the driver of a vehicle that comes under attack.
g. Identify the key elements of "pursuit driving" as listed in ARS 28-622.01 & 624.
h. Identify the factors of personal liability while operating a pursuit vehicle.
i. Describe the need to follow the individual's employing agency policies in regard to pursuits.

Performance Standards
Competence will be demonstrated:

- by completion of online quizzes and examinations
- through Internet Web based computer assignments
- through an objective cumulative final exam
- by participation in an instructor led pursuit driving discussion of commonly encountered problems faced by police officers
- by participation in high speed/pursuit driving exercises

Criteria - Performance will be satisfactory when:

- Learner describes how personal liability is affected by ARS28-775B, departmental policy
Learner identifies that vehicle pursuits and emergency vehicle operations are governed by the department's policies.

- Learner demonstrates proper road position, throttle control, braking/steering accuracy, and backing during driving exercises.

- Learner demonstrates proper driving and communication techniques while avoiding hazardous situations.

- Learner identifies the principles, driver limitations, and vehicle limitations associated with operating a vehicle under emergency conditions.

**Types of Instruction**

Participative Lecture

Multimedia

Simulated or Actual Work Experience

**Grading Information**

**Grading Rationale**

Each instructor does NOT have the flexibility to develop their own evaluative procedures, or to ever deviate from the same. The following parameters will be used by all instructors due to the curriculum mandates established by the Arizona Peace Officer Standards and Training Board.

1. A Pre-Test MUST be administered to EACH student during the first 2 weeks of class. It will NOT count toward the student's grade.

2. The comprehensive final examination and Post-Test will be the same test. By AzPOST mandate, the student MUST score at least 70% or higher to pass AJS215 and graduate from the academy.

3. Quizzes during the semester must total a cumulative/overall 70% or higher for the student to stay in the academy.

4. Students must score at least a 70% or higher in each Block Examination during the semester to stay in the academy. One re-take of the Block Exam will be allowed as described in the Academy Rules & Regulations Manual.

5. Other proficiency activities will be graded on a PASS/FAIL basis as mandated by the AzPOST proficiency skills criteria.

6. Extra credit of any kind will NOT be given to students in AJS215.

7. A letter cumulative grade will recorded ONLY for the purpose of deciding student awards at graduation. A letter grade will NOT be recorded as a student's final grade in records. Only a PASS or FAIL grade.

**Grading Scale**

**P** 70% - 100% overall on all examinations toward final grade

**F** 69% or below overall on all examinations toward final grade

**P** Meeting AzPOST criteria on proficiency skills during practicals

**F** Not meeting AzPOST criteria on proficiency skills during practicals