Course Information

Organization: EASTERN ARIZONA COLLEGE
Division: Social Science
Course Number: ECD 240
Title: Child Development Portfolio and Assessment Preparation
Credits: 3
Developed by: JoAnn Morales
Lecture/Lab Ratio: 1 hour lecture, 6 hours lab
Transfer Status: This course does not transfer.

Extended Registration Class: NO
CIP Code: 20.0202
Assessment Mode: Portfolio
Semester Taught: Offered on Request
Gen. Ed. Area: None
Separate Lab: No
Awareness Course: No
Intensive Writing Course: No

Prerequisites: Students seeking a national CDA certification, must complete a suggested minimum sequence of modules to cover areas of training required by the National CDA. Students should consult with the Coordinator of the CDA program. Students must also complete 480 hours of working with children in the age range for which they are being assessed. One of the requirements to obtain the CDA is to have a work-practice cite.

Educational Value: This course is helpful to students interested in obtaining their Child Development Associate Credential.

Description: Includes an in-depth review of the functional areas providing the basis for the Child Development Associate competency and gives a step-by-step approach of activities necessary to complete the CDA Assessment process. Familiarity with the ECD courses is recommended. Last in series of courses.

Supplies:
### Competencies and Performance Standards

#### 1. Establish and maintain a safe, healthy learning environment.

<table>
<thead>
<tr>
<th>Domain--Affective</th>
<th>Level--Organizing</th>
<th>Importance--Essential</th>
<th>Difficulty--Medium</th>
</tr>
</thead>
</table>

**Criteria**--Performance will be satisfactory when:
- learner provides acceptable examples or demonstrations of a safe and healthy learning environment.
- learner demonstrates proper health and nutrition.
- learner provides proof of first-aid certification.
- learner writes a statement of competence.

**Conditions**--Competence will be demonstrated:
- in the completion of selected activities within your site.
- in the completion of a written statement of competence.

**Learning Objectives:**
- a. Provide a safe environment to prevent and reduce injuries.
- b. Promote good health and nutrition and provide an environment that contributes to the prevention of illness.
- c. Use space, relationships, materials, and routines as resources for constructing an interesting, secure and enjoyable environment that encourages exploration and learning.
- d. Complete a first-aid course.

#### 2. Enhance physical and intellectual competence.

<table>
<thead>
<tr>
<th>Domain--Cognitive</th>
<th>Level--Synthesis</th>
<th>Importance--Essential</th>
<th>Difficulty--Medium</th>
</tr>
</thead>
</table>

**Criteria**--Performance will be satisfactory when:
- learner provides acceptable examples or demonstrations of physical and intellectual competence.
- learner writes a statement of competence.

**Conditions**--Competence will be demonstrated:
- in the completion of selected activities within your site.
- in the completion of a written statement of competence.

**Learning Objectives:**
- a. Provide a variety of equipment, activities, and opportunities to promote physical development of children.
- b. Provide activities and opportunities that encourage curiosity, exploration and problem solving appropriate to the developmental levels and learning styles of children.
- c. Communicate with children and provide opportunities for children to understand, acquire, and use verbal and nonverbal means of communicating thoughts and feelings.
- d. Provides opportunities that stimulate children to play with sound, rhythm, language, materials, space and ideas in individual ways to express their creative abilities.
3. Support social and emotional development and provide positive guidance.

<table>
<thead>
<tr>
<th>Domain--Cognitive</th>
<th>Level--Evaluation</th>
<th>Importance--Essential</th>
<th>Difficulty--Medium</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Criteria</strong>--Performance will be satisfactory when:</td>
<td><strong>Conditions</strong>--Competence will be demonstrated:</td>
<td><strong>Learning Objectives:</strong></td>
<td></td>
</tr>
<tr>
<td>• learner provides acceptable examples or demonstrations which enhance the child's social and emotional development and delivers positive guidance.</td>
<td>• in the completion of selected activities within your site.</td>
<td>a. Provide physical and and emotional security for each child and helps each child know, accept and take pride in himself or herself and to develop a sense of independence.</td>
<td></td>
</tr>
<tr>
<td>• learner writes a statement of competence.</td>
<td>• in the completion of a written statement of competence.</td>
<td>b. Help each child feel accepted in the group, helps children learn to communicate and get along with others, and encourages feelings of empathy and mutual respect among children and adults.</td>
<td></td>
</tr>
<tr>
<td><strong>Conditions</strong>--Competence will be demonstrated: in the completion of selected activities within your site. in the completion of a written statement of competence.</td>
<td><strong>Conditions</strong>--Competence will be demonstrated: in the completion of selected activities within your site. in the completion of a written statement of competence.</td>
<td>c. Provide a supportive environment in which children can begin and practice appropriate and acceptable behaviors as individuals and as a group.</td>
<td></td>
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</tbody>
</table>

4. Establish positive and productive relationships with families.

<table>
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<th>Level--Organizing</th>
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<tr>
<td><strong>Criteria</strong>--Performance will be satisfactory when:</td>
<td><strong>Conditions</strong>--Competence will be demonstrated:</td>
<td><strong>Learning Objectives:</strong></td>
<td></td>
</tr>
<tr>
<td>• learner provides acceptable examples or demonstrations of communication, respect, and responsibility when working with parents.</td>
<td>• in the completion of selected activities within your site.</td>
<td>a. Maintain an open, friendly, and cooperative relationship with each child's family.</td>
<td></td>
</tr>
<tr>
<td>• learner writes a statement of competence.</td>
<td>• in the completion of a written statement of competence.</td>
<td>b. Encourage family involvement in the program, and support the child's relationship with his/her family.</td>
<td></td>
</tr>
</tbody>
</table>

5. Ensure a well-run, purposeful program responsive to participant needs.

<table>
<thead>
<tr>
<th>Domain--Cognitive</th>
<th>Level--Analysis</th>
<th>Importance--Essential</th>
<th>Difficulty--High</th>
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<td><strong>Conditions</strong>--Competence will be demonstrated:</td>
<td><strong>Learning Objectives:</strong></td>
<td></td>
</tr>
<tr>
<td>• learner provides acceptable examples or demonstrations of a systematic approach to run an effective program.</td>
<td>• in the completion of selected activities within your site.</td>
<td>a. Manage all available resources to ensure an effective operation.</td>
<td></td>
</tr>
<tr>
<td>• learner writes a statement of competence.</td>
<td>• in the completion of a written statement of competence.</td>
<td>b. Develop a system to organize, plan, record keep, communicate and work with others.</td>
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</tbody>
</table>
6. Maintain a commitment to professionalism.

<table>
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<th>Domain--Affective</th>
<th>Level--Internalizing</th>
<th>Importance--Essential</th>
<th>Difficulty--High</th>
</tr>
</thead>
</table>

**Criteria**--Performance will be satisfactory when:
- learner provides acceptable examples or demonstrations of professional and personal growth.
- learner writes a statement of competence.

**Conditions**--Competence will be demonstrated:
- in the completion of selected activities within your site.
- in the completion of a written statement of competence.

**Learning Objectives:**
- a. Make decisions based on knowledge of early childhood theories and practices.
- b. Promote quality child care services.
- c. Take advantage of opportunities to improve competence, both personal and professional growth and for the benefit of children and families.

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7. Develop a portfolio.

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<th>Level--Synthesis</th>
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</table>

**Criteria**--Performance will be satisfactory when:
- learner includes 17 specific items in the Resource File.
- learner organizes the portfolio according to competency goal areas.

**Conditions**--Competence will be demonstrated:
- in the completion of the portfolio.

**Learning Objectives:**
- a. Compile a Professional Resource File which contains an autobiographical statement, written examples of her or his competence in each of the six CDA Competency Areas, and a collection of resource materials.

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**Types of Instruction**

Individualized/Independent Study

**Grading Policy**

**Evaluation Methods:** A PRE AND POSTTEST WILL NOT BE GIVEN. The instructor evaluates the student's competence through observation, responses to written assignments and completion of portfolio. Students are to order their own CDA information packet. Students must include all components of the portfolio and complete the portfolio to receive a grade.

**Grading Scale:**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Requirement</th>
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<tbody>
<tr>
<td>Pass</td>
<td>Completed components of portfolio.</td>
</tr>
<tr>
<td>Fail</td>
<td>Portfolio incomplete.</td>
</tr>
</tbody>
</table>
Learning Plans

Learning Plan 1-- Child Development and Portfolio Assessment

Overview:

Competency: 1. Establish and maintain a safe, healthy learning environment.
Competency: 2. Enhance physical and intellectual competence.
Competency: 3. Support social and emotional development and provide positive guidance.
Competency: 4. Establish positive and productive relationships with families.
Competency: 5. Ensure a well-run, purposeful program responsive to participant needs.
Competency: 7. Develop a portfolio.

Learning Activities:

_____1. Select a child care center.
_____2. Meet with your advisor.
_____3. Order your information packet.
_____5. Advisor completes assessment.
_____6. Submit application.

Performance Assessment Activities:

_____1. Complete assigned activities.
_____2. Discuss competency statements with your advisor.
_____3. Submit portfolio for evaluation and credit.