

# EASTERN ARIZONA COLLEGE

## Substitute Teacher Role Preparation IV

Course Design  
2015-2016

**Course Information**

**Division** Social Sciences  
**Course Number** EDU 100D  
**Title** Substitute Teacher Role Preparation IV  
**Credits** 1  
**Developed by** Celinda Palmer  
**Lecture/Lab Ratio** 1 Lecture/0 Lab

**Transfer Status**

	ASU	NAU	UA
Elective Credit		ECI Departmental Elective	Non Transferable

**Activity Course** No  
**CIP Code** 13.0101  
**Assessment Mode** Pre/Post Test (20 Questions/20 Points)  
**Semester Taught** Upon Request  
**GE Category** None  
**Separate Lab** No  
**Awareness Course** No  
**Intensive Writing Course** No

**Prerequisites**

None

**Educational Value**

Individuals seeking to serve as substitute teachers; instructional aids currently employed by school districts; potential education major candidates

**Description**

One of four classes designed to prepare learners to enter a school setting as a substitute teacher. This class is an overview.

**Supplies**

Three Ring Binder

## **Competencies and Performance Standards**

### **1. Identify key challenges encountered by today's youth which have an effect on academic performance and social skills in the school setting.**

#### **Learning objectives**

*What you will learn as you master the competency:*

- a. summarize information in research based articles.
- b. record and share current events from various media avenues that pertain to topic.

#### **Performance Standards**

*Competence will be demonstrated:*

- o in the completion of assignments relating to current research
- o in participation in group activities and class discussion
- o by successful completion of final exam

*Criteria – Performance will be satisfactory when:*

- o learner reads current research on changes in society and effects on students in the school setting
- o learner participates in group activities and class discussions
- o learner shares current events that are applicable to topic

### **2. Identify key elements of a lesson plan.**

#### **Learning objectives**

*What you will learn as you master the competency:*

- a. Identify and explain the basic components of instruction.
- b. Apply the concept of Bloom's taxonomy to instruction and learning.
- c. Write a standards-based lesson plan.
- d. Rate prescribed lesson plans according to basic instructional components.

#### **Performance Standards**

*Competence will be demonstrated:*

- o by explaining the key elements in own terms and providing examples
- o by participating in group and class discussion
- o by completion of written assignments
- o in successful completion of final exam

*Criteria - Performance will be satisfactory when:*

- o learner participates in class and group discussions
- o learner identifies key elements of lesson plan

### **3. Identify key components of effective instruction.**

#### **Learning objectives**

*What you will learn as you master the competency:*

- a. Identify and explain the basic components of instruction.
- b. Explain the importance of self-reflection on instructional practices.
- c. Correlate the key elements of a lesson plan with those of effective instruction.

### **Performance Standards**

*Competence will be demonstrated:*

- by explaining the key elements in own terms and providing examples
- through participation in group and class discussion
- by completion of written assignments
- in successful completion of final exam

*Criteria - Performance will be satisfactory when:*

- learner participates in class and group discussions
- learner identifies the key components of effective instruction
- learner is able to correlate key elements of a lesson plan with the key components of instruction

## **4. Determine appropriate classroom management strategies for various scenarios.**

### **Learning objectives**

*What you will learn as you master the competency:*

- a. Analyze various classroom scenarios and determine appropriate manner in which to solve problems.
- b. Analyze research articles pertaining to classroom management.
- c. Compare research for similarities and differences.
- d. Determine appropriate strategies for scenarios provided.

### **Performance Standards**

*Competence will be demonstrated:*

- by explaining how to handle scenarios presented and provide support
- through participation in group and class discussion
- by completion of written assignments
- in successful completion of final exam

*Criteria - Performance will be satisfactory when:*

- learner participates in class and group discussions
- learner is able to identify a variety of methods for managing the classroom
- learner is able to analyze and compare learning theories with classroom management techniques
- learner is able to make correlation between key components of effective instruction and classroom management

## **5. Demonstrate understanding of instructional elements by conducting a lesson.**

### **Learning objectives**

*What you will learn as you master the competency:*

- a. Present a lesson before peers using effective instructional strategies
- b. Observe peers' lesson presentations.
- c. Rate presentation by peers', prescribe feedback on positives of and suggestions for improving lessons.

**Performance Standards**

*Competence will be demonstrated:*

- o through successful presentation of a lesson plan
- o in successful completion of final exam

*Criteria - Performance will be satisfactory when:*

- o learner is able to present a lesson in front of his/her peers
- o learner is able to rate peer presentation and provide feedback

**6. Identify school related issues pertaining to medical and legal issues pertaining to substitute teachers.**

**Learning objectives**

*What you will learn as you master the competency:*

- a. Identify potential medical problems on school grounds.
- b. Identify appropriate ways to handle situations that require medical attention.
- c. Identify potential legal problems on school grounds.
- d. Identify key expectations of the substitute teacher.

**Performance Standards**

*Competence will be demonstrated:*

- o by explaining how to handle scenarios presented and provide rational
- o through participation in group and class discussion
- o by completion of written assignments
- o in successful completion of final exam

*Criteria - Performance will be satisfactory when:*

- o learner is able to identify potential medical problems
- o learner is able to provide appropriate ways to handle given situations
- o learner identifies key expectations of the substitute teacher

**Types of Instruction**

Classroom Presentation

**Grading Information**

**Grading Rationale**

Class Participation	30%
Completion of out-of-class assignments	20%
Development of one standard based lesson	10%
Lesson Demonstration	20%
Post Test/Final	20%

**Grading Scale**

A	90% - 100%
B	80% - 89%
C	70% - 79%
D	60% - 69%
F	Below 60 %