Residence Towers Network Access
Windows Vista Computers

These instructions will help you set up your connection to EacMonsterNet in your dorm. Before beginning, you need:

- An activated student account on Gila Hank On-Line. If you haven't yet activated your account, go to http://www.eac.edu, click the Gila Hank On-Line link under Student Apps at the bottom of the home page and follow the instructions.
- The physical address of your Ethernet adapter Local Area Connection. If you need help finding it go to: http://www.eac.edu/Student_Services/Computer_Services/Student_Network/winaddress.pdf

You don't have to be on campus for the first five steps, but you do need access to the Internet. Beginning with step 7 you will need to be in your dorm room to complete the setup.

1. Log in to Gila Hank On-Line using your Monster ID and password.

2. After logging in, select the "Account Information" tab. Next click the link "Network Access."
If you are not registered for any classes in the current semester (or a near semester), you will get a message at this point notifying you that "Only students enrolled in the current semester may obtain a wired network connection in any of our network-enabled dorms and/or a wireless connection to any of our campus hotspots." Please call the Records and Registration Office at (928) 428-8270 if you have any questions.

3. Click on the links provided to read the "EAC Acceptable Use Policy" and "EAC Network Access Standards" documents.

Click the checkbox to indicate that you have read both documents and agree to abide by their terms.

Then click the "Submit" button.

4. The next screen displays previously added network cards (if any). Click the link "Add Network Card."
5. Type in the 12-digit Ethernet address of your network adapter in the space provided.

Enter a description (examples: "HP Pavilion in dorm" or "Dad's old Dell laptop") so that you'll be able to identify the computer that has this network card.

Then click "Add" at the bottom of the screen.

6. While you're waiting for your request to be processed (an average of 5 minutes but it may take up to 15), click on another tab to go to a different screen in Gila Hank On-Line or log out if you wish. The information on this screen will not be updated until you navigate to another screen and then check back.

To complete the steps you must be connected to the network port in your room.
7. Click the Start button. In the Search programs and files box type “service”.

8. Choose Services and scroll down toward the bottom of the list. Double click on “Wired AutoConfig.”

In the “Startup type:” select Automatic and then click the Start button. Click the “OK” button to close the properties window.
9. Scroll down to “WLAN AutoConfig” and double click on it.

In the “Startup type:” select Automatic and then click the Start button. Click the “OK” button to close the properties window. Click the red X on the “Services” window to close it too.

10. Click the Start button. In the Search programs and files box type “control”. Click on Control Panel.
11. Under the "Network and Internet" section click “View Network Status and tasks” link.

12. Choose “Manage network connections.”

13. Right click “Local Area Connection” and choose “Properties.”
14. On the “Networking” tab highlight TCP/IPv4 and click choose “Properties”.

15. Make sure “Obtain an IP address automatically” and “Obtain DNS server address automatically” are both selected. Click “OK.”

16. Choose the Authentication tab and click “Settings.”
17. Uncheck the box “Validate server certificate” and click “Configure…”

18. Uncheck the box, “Automatically use my Windows logon name and password (and domain if any).” Click OK three times and close “Manage network connections.”

19. At this point you should get this popup at the bottom right corner of your screen. Click on it to open the "Enter Credentials" dialog window.

20. Enter your Monster ID in the “User name” field and your Gila Hank password in the “Password” field. Leave the "Logon domain" field blank. Click "OK." Within about 30 seconds you should be connected!