Graham County Community College District
Regular Governing Board Meeting Minutes

January 13, 2022 – 12:00 p.m.
Student Services Building-Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
          Brad Montierth, Secretary
          Richard W. Mattice, Member
          Lois Ann Moody, Member
          Tina McMaster, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Janice Lawhorn, Senior Dean of Gila County Campuses; Laurie Pennington, Director of Enterprise Risk Management; Kris McBride, Director of Marketing and Public Relations; Kenny Smith, Dean of Student Services; Gary Sorensen, Dean of Students; Craig O’Donnal, Director of Support Services and Learning Technology - Information Resources; Keith Alexander, Special Assistant to the President, Community and Government Relations; Timilie Carragher, Staff Association President; David Udall, Executive Director of Foundation and Alumni Boards; Jeremy Hughes, Director of Physical Resources; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 12:02 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance, and the guests.

Election of Board Officers: In compliance with A.R.S. §15-1443, officers of the District Governing Board were elected for 2022. (Report attached and made part of the official minutes.)

Mrs. Moody nominated and moved that Mr. Larson remain as Chair, and that Dr. Montierth remain as Secretary. Mr. Mattice seconded the motion. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

AACCT Representative: The Board was asked to consider designating a member to serve and represent the District on the Arizona Association of Community College Trustees (AACCT) for 2022. (Report attached and made part of the official minutes.)

Mr. Mattice moved, and Dr. Montierth seconded, that Mrs. Moody serve as the AACCT representative. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Call to the Public: There were no comments from the audience.

Minutes: Mrs. Moody moved, and Mr. Mattice seconded, to approve the recorded minutes of the November 15, 2021 Regular and Special meetings. The motion carried unanimously (McMaster, Moody, Mattice, Montierth and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/
Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2021, through November 30, 2021. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. McMaster moved, and Dr. Montierth seconded, to accept the following vouchers:

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<tr>
<th>PAYROLL</th>
<th>EXPENSE</th>
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<tbody>
<tr>
<td>P1-Oct $2,927,072.28</td>
<td>001-Oct $3,697,556.77</td>
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<tr>
<td>P1-Nov $2,501,503.82</td>
<td>001-Nov $964,854.29</td>
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The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reports

Graham County Community College District Governing Board
January 13, 2022 Regular Meeting Minutes
Greenlee County: Report attached and made part of the official minutes.
Gila County: Report attached and made part of the official minutes.
Foundation/Alumni: Report attached and made part of the official minutes.

**Old Business**

There were no Old Business items presented for consideration.

**New Business**

Consider Wesley Taylor Renovation Project: Vice President Welker indicated that the Administration has been working with Gordian to develop a Job Order Contracting (JOC) program for construction project procurement. It is proposed that a contract would be entered into with Arizona – SD Crane Builders, Inc., to complete the interior and exterior renovation of the Wesley Taylor Residence Hall. (Report attached and made part of the official minutes).

Mr. Mattice moved, and Mrs. McMaster seconded, to authorize the President or personnel designated by the President to award and execute a contract, and to sign any other agreements or documents necessary for the Wesley Taylor Residence Hall renovation project. The motion carried (McMaster, Mattice, Montierth, and Larson voting in favor.) Mrs. Moody abstained from voting.

**Standing Business**

Courses/Curricula: Vice President Wood presented seven new course proposals, one new course modification, five new curricula, and five curriculum modifications for consideration. Dr. Wood recognized Senior Dean Lawhorn as the Chairperson of the Planning and Steering Committee and thanked both Dr. Lawhorn and Sherli Skinner for the hours of work they both contribute serving on that committee. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Dr. Montierth seconded, to approve the new courses, course modification, new curricula, and curriculum modifications as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor.)

Contracts: There were no contracts presented for consideration.

Policies & Regulations: President Haynie presented Regulations 2020.01 “Shared Governance,” 4010.05 “Full Time Employees: Temporary Assignment Telecommuting/Alternate Work Environment Parameters,” 5330.02 “Athletic Commitment to Excellence,” and 6120.01 “General Education Statement” for informational purposes only. (Report attached and made part of the official minutes).

Personnel: President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

**General Information:**

Chair Larson announced that the next District Governing Board meeting is scheduled for Monday, February 14, 2022, at noon.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. He informed the Board that faculty and staff had the opportunity to attend a Monster Symposium on Tuesday and Wednesday of this week. This new format, geared towards professional development, was presented in place of faculty and staff orientation. It was a great experience and well received.

President Haynie stated that classes begin on Tuesday, January 18. Preliminary enrollment numbers are very positive. As of Monday, our year-over-year spring enrollment has increased 14% district-wide.

President Haynie announced that Eastern Arizona College’s Marching Band performed the National Anthem at the opening ceremony of the Legislative Session for the State Legislature on Monday, January 10. The band was invited back by Arizona State Representative Rusty Bowers. This is the second performance for EAC’s band at the Legislature. The invitation was extended last year, but was
canceled due to Covid. This opportunity is an honor for our students and institution. ABC News Channel 15 followed the band and documented their day. The news story aired on Monday, January 10 at 5:00 p.m. President Haynie shared the news clip. Band members wore their home town legislative district numbers on the back of their uniforms. This allowed the legislative representatives to find and meet the students from their districts. This was a tremendous outreach opportunity for EAC. President Haynie thanked the efforts of Keith Alexander, Kris McBride, Geoff DeSpain, and all those who worked to make this happen.

President Haynie stated he will be going back to the capitol this week to meet with legislatures from the Appropriations Committee and the Higher Education Committee. The following week, he will return to the capitol to meet with Governor Ducey along with the AC4 Presidents to discuss how community colleges can work with industry to improve the economic efforts of the state. He concluded that there are a lot of great things happening at EAC.

**Adjournment**

Mrs. McMaster moved, and Mrs. Moody seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor.) The meeting adjourned at 12:42 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary