Graham County Community College District
Regular Governing Board Meeting Minutes

February 14, 2022 – 12:00 p.m.
Student Services Building-Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member
Tina McMaster, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Janice Lawhorn, Senior Dean of Gila County Campuses; Laurie Pennington, Director of Enterprise Risk Management; Kris McBride, Director of Marketing and Public Relations; Gary Sorensen, Dean of Students; Craig O’Donnal, Director of Support Services and Learning Technology - Information Resources; Keith Alexander, Special Assistant to the President, Community and Government Relations; Aaron Burk, Faculty Association President; Chase Moore, Faculty Association Vice President; Phil McBride, Dean of Instruction; David Udall, Executive Director of Foundation and Alumni Boards; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 12:02 p.m.
Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.
Guests: Chair Larson welcomed all in attendance, and the guests.
Call to the Public: There were no comments from the audience.
Minutes: Mrs. Moody moved, and Dr. Montierth seconded, to approve the recorded minutes of the January 13, 2022 Regular and Special meetings. The motion carried unanimously (McMaster, Moody, Mattice, Montierth and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2021, through December 31, 2021. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. Moody moved, and Dr. Montierth seconded, to accept the following vouchers:

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<tr>
<th>PAYROLL</th>
<th>EXPENSE</th>
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<tr>
<td>#P1 $2,177,524.75</td>
<td>#1 $739,919.88</td>
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The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reports
Greenlee County: Report attached and made part of the official minutes.
Gila County: Report attached and made part of the official minutes.
Foundation/Alumni: Report attached and made part of the official minutes.

Old Business
There were no Old Business items presented for consideration.

New Business
Employee Remuneration Proposals for 2022-2023: Brief statements regarding the 2022-2023 employee remuneration proposal were made by the Faculty Association President, Aaron Burk, on behalf of the Faculty Association and the Staff Association. Faculty Association Vice President, Chase Moore, joined Aaron Burk. Mr. Burk stated that they were working with members of the Cost of Living Adjustment (COLA) Committee to develop a proposal to
be presented to the Board in March. He added that a cost of living increase between 3% and 8% would be requested. Mr. Burk and Mr. Moore thanked the Board for their time. (Reports attached and made part of the official minutes.)

Preliminary 2022-2023 Budget, Tuition and Fee Information:

Vice President Welker shared preliminary information on the status of the 2022-2023 Budget. In May the Board will be asked to approve publication prior to the budget hearing in June. No formal action on the 2022-2023 Budget was requested at this time.

Vice President Welker shared the preliminary 2022-2023 Tuition and Fee Schedule. The Board will be asked to consider adoption of the 2022-2023 Tuition and Fee Schedule in March. No formal action was requested at this time. (Report attached and made a part of the official minutes.)

2022-2023 FTSE Projections:

Vice President Welker presented the Full Time Student Equivalent (FTSE) Projections used to calculate the District’s 2022-2023 expenditure limit capacity. (Report attached and made part of the official minutes.)

Dr. Montierth moved, and Mrs. Moody seconded, to approve the District’s 2022-2023 Full Time Student Equivalent Projection. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Consider Resolution Regarding Service of Process:

President Haynie presented the Board with a Resolution regarding Service of Process, and provided some information regarding the same. (Report attached and made part of the official minutes.)

Mr. Mattice moved, and Dr. Montierth seconded, to approve the Resolution regarding the Service of Process. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Standing Business Courses/Curricula:

Vice President Wood presented twenty-nine new course proposals, six new curricula, seven curriculum modifications, and one curriculum deletion for consideration. (Report attached and made part of the official minutes.)

Mrs. McMaster moved, and Dr. Montierth seconded, to approve the new courses and curricula, the curriculum modifications and curriculum deletion as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Contracts:

There were no contracts presented for consideration.

Policies & Regulations:

There were no policies presented for consideration or regulations for review.

Personnel:

President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

General Information:

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, March 10, 2022, at noon.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. President Haynie stated that he traveled with three Board members to Washington D.C. last week to attend the ACCT National Legislative Summit, which was a success. Mr. Mattice asked if students attended this year. President Haynie stated they did not, but they plan to take students to the event next year.
President Haynie reiterated that spring enrollment is up 14% district wide, year over year.

President Haynie announced that Eastern Arizona College is hosting the Jets this weekend. The Jets are a popular Tongan-American family band with five hit singles in the late 80’s and early 90’s. They performed at the 1988 Summer Olympics in Korea, and at the 2002 Winter Olympics in Salt Lake City, UT. The proceeds from their concert will go to scholarships for our Polynesian students. President Haynie invited all to attend.

**Executive Session**

Mr. Mattice moved, and Mrs. Moody seconded, to convene into Executive Session at 12:34 p.m. for discussion or consultation with designated representatives regarding negotiations with employee organizations regarding salaries, salary schedules or compensation paid in the form of fringe benefits of employees of the public body; pursuant to A.R.S. §38-431.03(A)(5). The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reconvened to the Public: The meeting was reopened to the public at 1:03 p.m.

**Board Direction to the Administration:**

In the Executive Session, the Board discussed employee remuneration as it relates to the 2022-2023 Budget.

Mrs. Moody moved, and Mr. Mattice seconded, that the Administration continue with budget preparations as discussed in the Executive Session regarding employee remuneration. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

**Adjournment**

Mr. Mattice moved, and Mrs. Moody seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). The meeting adjourned at 1:04 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary