Graham County Community College District
Regular Governing Board Meeting Minutes

April 14, 2022 – 12:00 p.m.
Student Services Building-Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member
Tina McMaster, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Laurie Pennington, Director of Enterprise Risk Management; Kris McBride, Director of Marketing and Public Relations; Craig O’Donnal, Director of Support Services and Learning Technology - Information Resources; Phil McBride, Dean of Instruction; Kenny Smith, Dean of Student Services; Timilie Carragher, Staff Association President; Aaron Westerfield, Director of Accreditation and Effectiveness; Alma Valles, Associate Director of Fiscal Control; Troy Ainsworth, Director of Fiscal Control; Heidi Morris, Campus Store Manager; Trae Morris, Associate Director of Fiscal Control; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 12:00 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance, and acknowledged the guests:
David Borofsky, Director of the Arizona Association of Community College Trustees; Chris Bustamante, Executive Director of Arizona Community College Coordinating Council; and Mary Kay Black, Community Member.

Call to the Public: Community member, Ms. Mary Kay Black, addressed the Board with her concerns regarding the Eastern Arizona College’s Women’s Basketball Team members’ refusal to stand during the National Anthem at the Women’s Basketball Region I Championship game against Arizona Western College last month. Her remarks were received and no discussion ensued.

Minutes: Mrs. Moody moved, and Dr. Montierth seconded, to approve the recorded minutes of the March 10, 2022 Regular, Executive Session, and Special meetings. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2021, through February 28, 2022. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. McMaster moved, and Mr. Mattice seconded, to accept the following vouchers:

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The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reports
Greenlee County: Report attached and made part of the official minutes.
Gila County: Report attached and made part of the official minutes.
Foundation/Alumni: Report attached and made part of the official minutes.

Old Business
Preliminary 2022-2023 Budget:
Vice President Welker presented an overview of the preliminary 2022-2023 District Budget. No formal action on the 2022-2023 Budget was requested at this time. (Report attached and made part of the official minutes.)

New Business

District Financial Audits:
A representative from the Arizona Auditor General’s Office joined the meeting. Mrs. Taryn Stangle, Manager of the Financial Audit Division, gave a report of the District’s financial audit. The District received an “unmodified” or “clean” financial audit opinion. In addition, there were no findings in this year’s financials. Chair Larson offered his congratulations. Vice President Welker acknowledged the hard work of Director Troy Ainsworth and Alma Valles and the entire Fiscal Office. (Report attached and made part of the official minutes.)

Presentation of Master Facility Plan Draft:
Representatives from SPS+ Architects presented a draft of EAC’s Master Facility Plan. Rob Bass, Lead Architect and Project Manager, reviewed the top projects in the plan. Mr. Mattice asked Vice President Welker how projects were prioritized. Vice President Welker explained that several factors were used to determine priority. They evaluated programs, considered enrollment, weighed feedback from employee and student surveys, and looked at other aspects such as return on investment. Mr. Mattice inquired about the first priority – the reconfiguration of the football field. Vice President Welker explained that in order to begin the Soccer Program in fall 2023, the field has to be reconfigured to meet certain criteria. (Report attached and made part of the official minutes.)

ASEAC Budget:
Vice President Welker presented the preliminary 2022-2023 Associated Students’ Budget. Action to adopt the ASEAC Budget will be requested in May. (Report attached and made part of the official minutes.)

Consider Additions to the 2022-2023 Tuition and Fee Schedule:
Fees for Heating, Ventilation, and Air Conditioning (HVAC) and Commercial Driver’s License (CDL) exams were presented for adoption by the Board. (Report attached and made part of the official minutes.)

Mrs. McMaster moved, and Dr. Montierth seconded, to adopt the new HVAC and CDL exam fees, and add these fees to the 2022-2023 Tuition and Fee Schedule. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Standing Business

Courses/Curricula:
Vice President Wood presented one new course, one new curricula, and one curriculum modification for consideration. (Report attached and made part of the official minutes.)

Mr. Mattice moved, and Mrs. Moody seconded, to approve the new course, new curricula and curriculum modification as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Contracts:
There were no contracts presented for consideration.

Policies & Regulations:
There were no policies presented for consideration or regulations for review.

Personnel:
President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

Consider Out-of-Country Travel:
President Haynie presented out-of-country travel for consideration by the Board. Graham County Community College District’s Travel Policy 2110.00 was updated in accordance with the State of Arizona Accounting Manual, defining out-of-country travel to include all travel outside of the contiguous United States. Two athletic recruitment trips, and two marching band trips were proposed (for 2022 and 2023). Fundraising would be done on behalf of the marching band to help pay for their trips. Dr. Montierth inquired about the purpose of the band traveling to Hawaii two years in a row. President Haynie explained that the trip in 2022 would be a preparatory trip for their 2023 performance...
at Pearl Harbor and clarified that approximately 25-30 band members would travel both years. (Report attached and made part of the official minutes.)

Mr. Mattice moved, and Mrs. Moody seconded, to approve the out-of-country travel as presented. The motion carried (McMaster, Moody, Mattice, and Larson voting in favor). Dr. Montierth opposed.

**General Information:**

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, May 12, 2022, at noon. The 133rd Annual Commencement Ceremony is Friday, May 13, at 7:30 p.m.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events.

President Haynie stated that end-of-the-semester preparations are happening on campus. He extended an invitation to attend the upcoming events:

- Annual President’s All-Campus Picnic on Tuesday, April 26, from 4:30-6:00 p.m. in the North Campus Recreation Area
- Student Awards Ceremony on Wednesday, April 27, at 6:00 p.m. in the Activities Center
- Nursing Pinning Ceremonies on Wednesday, May 11, at 11:00 a.m. in Payson; Thursday, May 12, at 4:00 p.m. in Globe; and Friday, May 13, at 2:00 p.m. in Thatcher.
- Annual End-of-Year Luncheon on Monday, May 16, at 11:30 a.m. in the Activities Center

President Haynie also made the Board aware that on March 30, Arizona Governor Doug Ducey terminated the declaration of emergency related to the Covid-19 pandemic. Based on this update and guidance from the CDC, state, and local health guidance, the College has downgraded its Covid-19 mitigation protocol for all campuses. This includes removing capacity limitations, removing the clear guards in work spaces and offices, and removing signage around campus. Because Covid-19 has not completely disappeared, the College will continue to encourage employees and students to receive their vaccinations and to stay home when they are ill.

**Adjournment**

Mr. Mattice moved, and Mrs. Moody seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). The meeting adjourned at 12:52 p.m.

Respectfully submitted,

/s/ Jodi Keim  
Jodi Keim  
Recording Secretary

Attest:

/s/ Jeff Larson  
Jeff Larson, Chair

/s/ Brad Montierth  
Brad Montierth, Secretary