Graham County Community College District
Regular Governing Board Meeting Minutes

May 12, 2022 – 12:00 p.m.
Student Services Building-Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member
Tina McMaster, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Laurie Pennington, Director of Enterprise Risk Management; Kris McBride, Director of Marketing and Public Relations; Gary Sorensen, Dean of Students; Craig O’Donnal, Director of Support Services and Learning Technology - Information Resources; Kenny Smith, Dean of Student Services; Keith Alexander, Special Assistant to the President, Community and Government Relations; Timilie Carragher, Staff Association President; Aaron Westerfield, Director of Accreditation and Effectiveness; David Udall, Executive Director of the Foundation; Lydia Newkirk, Director of Human Resources; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 12:04 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance, and the guests.

Call to the Public: There were no comments from the audience.

Minutes: Mrs. Moody moved, and Dr. Montierth seconded, to approve the recorded minutes of the April 14, 2022 Regular and Special meetings. The motion carried unanimously (McMaster, Moody, Mattice, Montierth and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2021, through March 31, 2022. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mr. Mattice moved, and Mrs. Moody seconded, to accept the following vouchers:

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<th>PAYROLL</th>
<th>EXPENSE</th>
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<td>#P1</td>
<td>$3,000,483.61</td>
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The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reports

Greenlee County Advisory Committee: Special Assistant Alexander presented the names of Donald Merrell and Kimberly Henderson for reappointment to serve a 3-year term on the Greenlee County Advisory Committee commencing July 1, 2022, expiring June 30, 2025. (Report attached and made part of the official minutes).

Mr. Mattice moved, and Dr. Montierth seconded, to approve the reappointments of Donald Merrell and Kimberly Henderson for reappointment to serve a 3-year term on the Greenlee County Advisory Committee commencing July 1, 2022, expiring June 30, 2025. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Gila County: Report attached and made part of the official minutes.

Foundation/Alumni: Report attached and made part of the official minutes.

Standing Business
Courses/Curricula: Vice President Wood presented one new course, one course modification, and one curriculum modification for consideration. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Mrs. McMaster seconded, to approve the new course, course modification, and curriculum modification as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Contracts: Vice President Welker presented an intergovernmental agreement for the Board’s consideration for New Mexico-Arizona Tuition Reciprocity. (Report attached and made part of the official minutes.)

Dr. Montierth moved, and Mrs. McMaster seconded, to enter into the intergovernmental agreement for New Mexico-Arizona Tuition Reciprocity. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Policies & Regulations: President Haynie presented Policy 2210.00 “Speakers on Campus” for approval, and Regulations 4600.01 “Reporting Fraudulent or Dishonest Conduct,” 6260.01 “Guidance on Academic Freedom,” and 6500.06 “Credit for Military Service,” for informational purposes only. (Report attached and made part of the official minutes.)

Mrs. McMaster moved, and Dr. Montierth seconded, to approve Policy 2210.00 “Speakers on Campus” as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Personnel: President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

General Information:

Chair Larson announced that the next District Governing Board meeting is scheduled for Thursday, June 9, 2022, at noon.

As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events.

He reminded the Board of the upcoming events:

- Nursing Pinning Ceremony, May 13, at 2:00 p.m. in the Activities Center
- Alumni Banquet, May 13, at 5:00 p.m. in the Activities Center
- 133rd Annual Commencement Ceremony, May 13, at 7:30 p.m. at John Mickelson Field
- Annual End-of-Year Luncheon on May 16, at 11:30 a.m. in the Activities Center

President Haynie announced that our commencement guest speaker is Chairwoman, Lea Marquez Peterson. Chairwoman Marquez Peterson is from Tucson and serves as the Chair of the Arizona Corporation Commission. She is well respected and is the first Latina to serve in a statewide office in the state of Arizona. She has family ties to both Greenlee and Graham County.

Lois Ann Moody added that she recently attended the AACCT Board of Directors meeting at the Helios Education Foundation in Phoenix, AZ. She said that the AACCT Board is planning an event this fall at the Helios Education Foundation for all Arizona trustees to attend. She feels like it will be very beneficial for all board members to be present for the day and ½ event. Chair Larson added that it was very helpful to have the AACCT and AC4 Directors attend last month’s board meeting.

Executive Session

Mrs. Moody moved, and Dr. Montierth seconded, to convene into Executive Session at 12:29 p.m. for discussion or consultation with designated representatives regarding negotiations with employee organizations regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of employees of the public body; pursuant to A.R.S. §38-431.03(A)(5). The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reconvened to the Public: The meeting was reopened to the public at 1:05 p.m.

Board Direction to the Administration:

In the Executive Session, the Board discussed employee remuneration as it relates to the 2022-2023 Budget.
Dr. Montierth moved, and Mrs. Moody seconded, that the Administration follow the Board’s direction as discussed in the Executive Session regarding employee remuneration. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

**Old Business**

**Legal Publication**

2022-2023 Budget:

Vice President Welker requested approval of the 2022-2023 Graham County Community College District (GCCCD) Budget documents for legal publication. In congruence with the 2022-2023 Budget Schedule approved by the Board, and in compliance with ARS §15-1461, the tentative 2022-2023 Budget will be published on the District website and a notice of Public Hearing and Special Board Meeting will be published in the *Eastern Arizona Courier* on May 25. On June 4, 2022, the notice of Public Hearings and Special Board Meeting, and the tentative 2022-2023 Budget will be published in the *Eastern Arizona Courier*. Also, as prescribed by ARS §15-1461.01, Truth in Taxation notices will be published in the *Eastern Arizona Courier* on May 25, and June 1, 2022. The College will conduct a Truth in Taxation Hearing followed by a Special Board Meeting on the Truth in Taxation Proposal, and a Public Budget Hearing, followed by a Special Board Meeting to adopt the 2022-2023 Budget on June 9, 2022. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Mrs. McMaster seconded, to approve the 2022-2023 GCCCD Budget documents for legal publication. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). (Report attached and made part of the official minutes.)

**2022-2023 ASEAC Budget:**

Vice President Welker presented the 2022-2023 Associated Students’ Budget for approval. (Report attached and made part of the official minutes.)

Dr. Montierth moved, and Mr. Mattice seconded, to approve the 2022-2023 Associated Students’ Budget as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

**New Business**

Consider 2022-2023 Salary Schedules, Employee Related Policies and Issue Contracts:

President Haynie presented the 2022-2023 proposed Salary Schedules, Employee Related Policies and Regulations, and requested approval to issue employment contracts. (Salary Schedules, Policies and Regulations attached and made part of the official minutes.)

Mrs. Moody moved, and Mrs. McMaster seconded, to approve the 2022-2023 Salary Schedules, employee related policies and regulations, and authorize the issuance of the 2022-2023 employment contracts. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

**Nontax-Supported Programs:**

Vice President Welker presented information on current nontax-supported programs. (Report attached and made part of the official minutes.)

Mr. Mattice moved, and Dr. Montierth seconded, to approve the guidelines for nontax-supported programs as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

**Consider Designation of Chief Fiscal Officer:**

President Haynie provided the Board with some background information and recommended that Vice President Heston Welker be designated as the Chief Fiscal Officer for the District to sign the Fiscal Year 2023 Expenditure Limitation Report. He indicated that this notification must be done annually.
Mrs. Moody moved, and Mrs. McMaster seconded, to approve Heston Welker as the Chief Fiscal Officer designated to sign the Fiscal Year 2023 Expenditure Limitation Report. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Adjournment

Dr. Montierth moved, and Mr. Mattice seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). The meeting adjourned at 1:11 p.m.

Respectfully submitted,

/s/ Jodi Keim

Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson

Jeff Larson, Chair

/s/ Brad Montierth

Brad Montierth, Secretary