Graham County Community College District
Regular Governing Board Meeting Minutes

September 9, 2022 – 12:00 p.m.
Student Services Building-Governing Board Room - 244

Roll Call:

Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member
Tina McMaster, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Laurie Pennington, Director of Enterprise Risk Management; Kris McBride, Director of Marketing and Public Relations; Aaron Burk, Dean of STEM; Aaron Westerfield, Director of Accreditation and Effectiveness; David Udall, Executive Director of Foundation and Alumni Boards; Pete Chidester, Dean of Humanities, Social Sciences, and Fine Arts; Kevin Peck, Dean of Business, Computers, & ITE; Chase Moore, Faculty Association President; Senecca Stromberg, Faculty Association Secretary; Spencer Udall, Faculty Association Treasurer; Craig O’Donnal, Director of Support Services and Learning Technology - Information Resources; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 12:00 p.m.

Pledge of Allegiance: Those present at the meeting stood and recited the Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance, and acknowledged the guests:
David Borofsky, Director of the Arizona Association of Community College Trustees

New Administrative and Full-Time Faculty Introductions: President Haynie introduced the new Administrators to the Board, and Vice President Wood introduced the Full-time Faculty. The following new employees were present: Adam Bingham, Brenin Angle, Blake Krofchik, Jacob Lauritzen, Jodi Stailey, and Jennifer Williams. (Report attached and made part of the official minutes.)

Call to the Public: There were no comments from the audience.

Minutes: Mrs. Moody moved, and Dr. Montierth seconded, to approve the recorded minutes of the August 11, 2022 Regular and Special meetings. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2022, through July 31, 2022. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. McMaster moved, and Mrs. Moody seconded, to accept the following vouchers:

PAYROLL EXPENSE
#P1 $2,362,482.60 #1 $1,330,704.55

The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reports

AACCT: Mrs. Moody gave a report on the joint Arizona Association of Community College Trustees (AACCT) and Arizona Community College Coordinating Council (ACCCC) Retreat held in Flagstaff, AZ on August 23-25, 2022. At the retreat, Kristen Boilini, Managing Partner of Pivotal Policy Consulting, and Michael Racy, Racy Associates, presented on topics such as national trends, the state economy, looking forward, political language, challenges ahead, house and senate races, and the importance of building relationships with legislators. Members of the AACCT recommended the following topics to be included in the 2023 legislative agenda: 1) relief from expenditure limitation, 2) workforce courses counting towards FTSE, 3) innovation funding, and 4) redefinition of FTSE from 15 credits to 12 credits. President Haynie added that in the closing session of the retreat, Scott Van Pelt gave a virtual presentation on the book he co-authored with Arthur Levine, called *The Great Upheaval: Higher*
Education’s Past, Present, and Uncertain Future. President Haynie shared highlights of that book. Chair Larson thanked Mrs. Moody for her representation of the Trustees in the AACCT organization. (Report attached and made part of the official minutes.)

Greenlee County Advisory Committee: Report attached and made part of the official minutes.
Gila County: Report attached and made part of the official minutes.
Foundation/Alumni: Report attached and made part of the official minutes.
Faculty Association: Report attached and made part of the official minutes. Mrs. Moody commended Chase Moore for an excellent report.

Old Business
There were no Old Business items presented.

New Business
2023-2024 Budget Development Guidelines & Budget Schedule: Vice President Welker presented the 2023-2024 Budget Development Guidelines for approval and the Budget Schedule for review. (Report attached and made part of the official minutes.)

Mr. Mattice moved, and Dr. Montierth seconded, to approve the 2023-2024 Budget Development Guidelines as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Yearly Disclosure of Potential Conflict of Interest Form: President Haynie indicated that a copy of the Yearly Disclosure of Potential Conflict of Interest Form is included in everyone’s packet. He reminded everyone that in order to identify any potential conflict of interest situations, Board members should complete this form at least once annually and update it promptly whenever relevant information related to a potential conflict of interest changes.

Standing Business
Courses/Curricula: Vice President Wood presented three course deletions and one curriculum modification for consideration. (Report attached and made part of the official minutes.)

Mrs. Moody moved, and Mrs. McMaster seconded, to approve the course deletions and curriculum modification as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Contracts: Vice President Welker presented a status of the 2022-2023 District contracts for informational purposes only and noted that additional contract authorizations might be requested as the year develops. He noted that the contracts listed were presented to the Board in March 2022 for approval, and this summary is just a review. (Report attached and made part of the official minutes.)

Policy & Regulations: There were no policies or regulations presented for consideration.

Personnel: President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

General Information: As permitted by A.R.S. §38-431.02(K), President Haynie presented a brief summary of current events. He reported that we continue to see positive enrollment numbers, with headcount up 6.3%, and estimated FTSE up 4.3%.

President Haynie announced the upcoming events:
» EAC Women’s Volleyball game, Friday, September 9, at 7:00 p.m. in the gym
» Constitution Day Ceremony, Thursday, September 15, at 11:00 a.m. in the Lee Little Theater, with Arizona Representative Lupe Diaz as the guest speaker
Adjournment

Mrs. McMaster moved, and Dr. Montierth seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). The meeting adjourned at 12:30 p.m.

Respectfully submitted,

/s/ Jodi Keim
Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson
Jeff Larson, Chair

/s/ Brad Montierth
Brad Montierth, Secretary