Graham County Community College District
Regular Governing Board Meeting Minutes

October 21, 2021 – 12:00 p.m.
Student Services Building-Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member
Tina McMaster, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; David Udall, Executive Director of Foundation and Alumni Boards; Laurie Pennington, Director of Enterprise Risk Management; Lydia Newkirk, Director of Human Resources; Kris McBride, Director of Marketing and Public Relations; Kenny Smith, Dean of Student Services; Gary Sorensen, Dean of Students; Keith Alexander, Special Assistant to the President, Community and Government Relations; Craig O'Donnal, Director of Support Services and Learning Technology - Information Resources; Timilie Carragher, Staff Association President; Quinton Carlton, ASEAC President; McKay Gardner, ASEAC Vice President; Rylan Taylor, ASEAC Secretary; Richelle Farnsworth, ASEAC Service Coordinator; Julissa Payan, ASEAC Executive Assistant; Emma Peterson, ASEAC Publicity Coordinator; Trinette Begay, ASEAC Club Coordinator; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 12:00 p.m.
Pledge of Allegiance: Those present at the meeting today stood and recited The Pledge of Allegiance.
Guests: Chair Larson welcomed all in attendance and acknowledged the guests.
Call to the Public: There were no comments from the audience.
Minutes: Mrs. Moody moved, and Dr. Montierth seconded, to approve the recorded minutes of the September 9, 2021 Regular and Special meetings. The motion carried unanimously (McMaster, Moody, Mattice, Montierth and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2021, through August 31, 2021. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mrs. McMaster moved, and Dr. Montierth seconded, to accept the following vouchers:

<table>
<thead>
<tr>
<th>PAYROLL</th>
<th>EXPENSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001 $2,245,764.95</td>
<td>001 $2,789,922.72</td>
</tr>
</tbody>
</table>

The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Reports
- Greenlee County: Report attached and made part of the official minutes.
- Gila County: Vice President Wood presented the Gila County Provisional Community College District report in Sr. Dean Lawhorn’s absence. Report attached and made part of the official minutes.
- Foundation/Alumni: Report attached and made part of the official minutes.
- ASEAC Special Report: Dr. Gary Sorensen, Dean of Students, introduced the 2021-2022 ASEAC Executive Officers. Report attached and made part of the official minutes.

Old Business
There were no Old Business items presented for review or consideration.
New Business

Receive Preliminary 2022-2025 Academic Calendars: Vice President Wood presented the preliminary 2022-2025 Academic Calendars for review. She noted that the Board would consider adoption of the Calendars at its November meeting. (Report attached and made a part of the official minutes.)

2022-2023 Budget Schedule: Vice President Welker presented the revised 2022-2023 Budget Schedule. Effective September 29, 2021, Arizona Auditor General Laws 2021, Ch. 427, section 3 dictates that the community college district boards require that their auditors present audit results and any findings to the board in a regular meeting within 90 days of audit completion. The budget schedule was updated to reflect this new required activity, as well as other adjustments in dates associated with the budget development and approval process. Although the budget schedule historically has been approved by the Board, going forward, Vice President Welker suggested the budget schedule be presented annually for review only. This would provide flexibility to adjust dates for certain activities on the budget schedule that are subject to change throughout the fiscal year. (Report attached and made part of the official minutes.)

Standing Business

Courses/Curricula: Vice President Wood presented two course modifications, two course deletions, and two new curricula for consideration. (Report attached and made part of the official minutes.)

Dr. Montierth moved, and Mrs. Moody seconded, to approve the course modifications and deletions, and the new curricula as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Contracts: There were no contracts presented for consideration.

Policy & Regulations: President Haynie presented policy 2040.00 “Public Records Requests and Public Information,” for approval, and Regulations 2040.01 “Public Records Requests,” 2040.02 “Public Records and Retention,” 2075.01 “Procedures for Alleged Violations for the Title IX Sexual Harassment Regulations,” and 5810.02 “Student Grievance Procedure – Academic Standards” for informational purposes only. (Report attached and made part of the official minutes).

Mrs. McMaster moved, and Dr. Montierth seconded, to approve the modifications to Policy 2040.00 as presented. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor).

Personnel: President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

General Information:

Chair Larson announced that the next District Governing Board meeting is Thursday, November 18, at noon; however, since Mr. Mattice and Chair Larson will both be out of town on this date, an alternative date will be determined.

As permitted by A.R.S. §38-431.02(k), President Haynie presented a brief summary of current events. He reported that site visitors from the Accreditation Commission for Education in Nursing (ACEN) were on campus this week. Eastern Arizona College’s Nursing program is nationally accredited through ACEN. The site reviewers will be recommending approval to the commission for a continuance in accreditation for our Nursing program. He commended the Nursing faculty and staff on their hard work preparing for this review and added that the recommendation from the site reviewers is a reflection of their work.

President Haynie announced that he attended The Association of Community College Trustees (ACCT) Leadership Congress in San Diego last week with Chair Larson and Mrs. Moody. They were able to participate in many valuable sessions.

President Haynie announced EAC’s Homecoming week begins Monday, October 25, 2021 and invited the Board to attend the activities.

Adjournment

Mrs. Moody moved, and Dr. Montierth seconded, to adjourn the meeting. The motion carried unanimously (McMaster, Moody, Mattice, Montierth, and Larson voting in favor). The meeting adjourned at 12:46 p.m.
Respectfully submitted,

/s/ Jodi Keim
------------------------------------------
Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson
------------------------------------------
Jeff Larson, Chair

/s/ Brad Montierth
------------------------------------------
Brad Montierth, Secretary