Graham County Community College District
Regular Governing Board Meeting Minutes

November 15, 2021 – 12:00 p.m.
Student Services Building-Governing Board Room - 244

Roll Call: Present: Jeff Larson, Chair
Brad Montierth, Secretary
Richard W. Mattice, Member
Lois Ann Moody, Member

Absent: Tina McMaster, Member

Also Present: Todd Haynie, President; Heston Welker, Vice President of Administration; Susan Wood, Vice President of Academic and Student Affairs; Janice Lawhorn, Senior Dean of Gila County Campuses; Phil McBride, Dean of Instruction; Laurie Pennington, Director of Enterprise Risk Management; Kris McBride, Director of Marketing and Public Relations; Kenny Smith, Dean of Student Services; Gary Sorensen, Dean of Students; Craig O'Donnal, Director of Support Services and Learning Technology - Information Resources; Timilie Carragher, Staff Association President; and Jodi Keim, Recording Secretary.

Call to Order: Chair Larson called the meeting to order at 12:00 p.m.

Pledge of Allegiance: Those present at the meeting today stood and recited The Pledge of Allegiance.

Guests: Chair Larson welcomed all in attendance and acknowledged the guests.

Call to the Public: There were no comments from the audience.

Minutes: Mrs. Moody moved, and Mr. Mattice seconded, to approve the recorded minutes of the October 21, 2021 Regular and Special meetings. The motion carried unanimously (Moody, Mattice, Montierth and Larson voting in favor). (Minutes attached and made part of the official minutes.)

Vouchers/Financial Reports: Vice President Welker presented Financial Reports for the period of July 1, 2021, through September 30, 2021. An individual synopsis of all funds was presented. (Financial Reports attached and made part of the official minutes.)

Mr. Mattice moved, and Dr. Montierth seconded, to accept the following vouchers:

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<tr>
<th>PAYROLL</th>
<th>EXPENSE</th>
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<tr>
<td>#P1 $2,331,067.16</td>
<td>#1 $1,391,131.23</td>
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The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

Reports

Greenlee County: In Mr. Alexander’s absence, President Haynie presented the Greenlee County Advisory Committee Report and added that the Eastern Arizona College Small Business Development Center started a five-session Business Development Course in Duncan, AZ. Report attached and made part of the official minutes.

Gila County: Mrs. Moody commended Mrs. Lawhorn on all that she has accomplished this past year in Gila County. Report attached and made part of the official minutes.

Foundation/Alumni: Report attached and made part of the official minutes.
Old Business

2022-2025 Academic Calendars: Vice President Wood presented the 2022-2025 Academic Calendars for adoption. (Report attached and made part of the official minutes.)

Mr. Mattice moved, and Mrs. Moody seconded, to adopt the 2022-2025 Academic Calendars. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

Standing Business

Courses/Curricula: Vice President Wood presented one new course proposal and two course modifications for consideration. (Report attached and made part of the official minutes.)

Dr. Montierth moved, and Mr. Mattice seconded, to approve the new course and course modifications as presented. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

Contracts: There were no contracts presented for consideration.

Policies & Regulations: President Haynie presented policies 4000.00 “College Personnel Defined,” 4670.00 “Suspension, Termination, and Non-Renewal,” and 9110.00 “General Powers and Duties,” for approval, and Regulations 4310.03 “Family and Medical Leave (FMLA),” 4310.06 “Paid Sick Leave for Part-Time, Temporary, Seasonal and Work-Study Employees,” 4310.07 “Administrative Leave,” 4670.01 “Procedure for Termination or Non-Renewal of Full-time Faculty due to Consolidation, Reorganization or Reduction of College Programs,” 4670.02 “Procedures for Suspension, Termination or Non-Renewal of Full-time Faculty,” and 4670.03 “Procedures for Suspension, Termination or Non-Renewal of Full-time College Personnel other than Full-time Faculty” for informational purposes only. (Report attached and made part of the official minutes).

Mrs. Moody moved, and Mr. Mattice seconded, to table Policy 4670.00 in order to collect more information, and to approve the modifications to Policies 4000.00 and 9110.00 as presented. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor).

Personnel: President Haynie provided an update on personnel openings. (Report attached and made part of the official minutes.)

General Information:

Chair Larson announced that the next District Governing Board meeting is Thursday, January 13, 2022, at noon.

As permitted by A.R.S. §38-431.02(k), President Haynie presented a brief summary of current events. He stated that we continue to watch upcoming spring enrollment and are pleased to announce that compared to this time last year, the outlook is very positive. Spring registration began on October 15.

Next week, campus is closed for the Thanksgiving Holiday on Wednesday, November 24 – Friday, November 26. President Haynie reminded the Board that the end of the semester is Thursday, December 16. The spring semester begins on Tuesday, January 18, the day after the Martin Luther King, Jr. Holiday.

President Haynie announced that Eastern Arizona College’s Marching Band has been invited to perform the National Anthem at the opening day of the Legislative Session for the State Legislature on January 10, 2022.

Adjournment

Mrs. Moody moved, and Mr. Mattice seconded, to adjourn the meeting. The motion carried unanimously (Moody, Mattice, Montierth, and Larson voting in favor). The meeting adjourned at 12:16 p.m.

Respectfully submitted,
/s/ Jodi Keim
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Jodi Keim
Recording Secretary

Attest:

/s/ Jeff Larson
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Jeff Larson, Chair

/s/ Brad Montierth
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Brad Montierth, Secretary