

Postsecondary Perkins Manual Addendum

2011 - 2012 Postsecondary Perkins Reporting Timeline

15-month Timeline for Postsecondary Perkins Basic Grant Reporting

| Due Date | Item / Document / Report | Grant Year |
|---------------------|---|-------------------|
| June 6, 2011 | Deadline for Perkins Basic Grant Submittal and Occupational Program Application (OPA) for Substantial or Final Approval - See page 16 of the Postsecondary Manual | 2011-2012 |
| June 21, 2011 | Districts receive notification of substantially approved Basic Grant applications. If substantially approved, districts may begin obligating Perkins funds as of July 1. | 2011-2012 |
| June 30, 2011 | Final Basic Grant Amendment (due 90 days before grant period ends) | 2010-2011 |
| July 1, 2011 | Beginning date of new fiscal grant period | 2011-2012 |
| July 8, 2011 | Final DEADLINE for Completed Basic Grant components and OPA revisions to be submitted to ADE. | 2011-2012 |
| August 5, 2011 | ADE grant approval for all completed applications | 2011-2012 |
| September 30, 2011 | End date of grant period | 2010-2011 |
| December 30, 2011 | Final Program Completion Narrative (on OPA form) | 2010-2011 |
| December 30, 2011 | Financial Completion Reporting to Grants Management | 2010-2011 |
| February 24, 2012 | Mid-Year Narrative Report (on OPA form) | 2011-2012 |
| June 30, 2012 | Final Basic Grant Amendment (due 90 days before grant period ends) | 2011-2012 |
| September 30, 2012 | End date of grant period | 2011-2012 |
| Monthly by the 18th | Cash Management Reports to Grants Management | 2011-2012 |

12-month Timeline for Postsecondary Perkins/Tech Prep Accountability

| Due Date | Item / Document / Report | Program Year |
|-------------------|---|---------------------|
| June 6, 2011 | Program Improvement Action Plan due if performance measures not met at 90% or better (2 forms) Action Plan for Improvement of Tech Prep Measures not met due | PY2009-2010 |
| June 6, 2011 | Levels of Performance Agreement | PY2010-2011 |
| September | Final CAR Forms from OVAE sent to districts | PY2010-2011 |
| October 17, 2011 | CAR Form III - Participant and Concentrator Enrollment Reports/Tech Prep | PY2010-2011 |
| November 14, 2011 | CAR Form IV-Grant Accountability Report and CAR Tech Prep Indicators 1P1, 2P1, 3P1, 4P1, 5P1, 5P2, 1PTP1, 1PTP2, 1PTP3, 1PTP4, 1STP1, 1STP2, 1STP4, 1STP5 | PY2010-2011 |
| January 20, 2012 | Program Improvement Plan due to ADE for review/assessment of progress | PY2009-2010 |

All accountability deadlines occur on a 12-month cycle regardless of the Basic Grant cycle