

**Postsecondary Perkins Manual Addendum**

**2012 - 2013 Postsecondary Perkins Reporting Timeline**

***15-month Timeline for Postsecondary Perkins Basic Grant Reporting***

<b>Due Date</b>	<b>Item / Document / Report</b>	<b>Grant Year</b>
June 6, 2012	Deadline for Perkins Basic Grant Submittal and Occupational Program Application (OPA) for <b>Substantial</b> or <b>Final Approval</b> - See page 15 of the Postsecondary Manual	2012-2013
June 22, 2012	Districts receive notification of substantially approved Basic Grant applications. If substantially approved, districts may begin obligating Perkins funds as of July 1.	2012-2013
June 29, 2012	Final Basic Grant Amendment (due 90 days before grant period ends)	2011-2012
July/1/2012	Beginning date of new fiscal grant period	2012-2013
July 15, 2011	Final <b>DEADLINE</b> for Completed Basic Grant components and OPA revisions to be submitted to ADE.	2012-2013
August 9, 2011	ADE communication regarding final grant approval. All applications must have been completed for final approval on or before July 15.	2012-2013
September 30, 2012	End date of grant period	2011-2012
December 28, 2012	Final Program Narrative Report	2011-2012
December 30, 2012	Financial Completion Reporting to Grants Management	2011-2012
February 24, 2012	Mid-Year Narrative Report	2012-2013
June 30, 2013	Final Basic Grant Amendment (due 90 days before grant period ends)	2012-2013
September 30, 2013	End date of grant period	2012-2013
Monthly by the 18th	Cash Management Reports to Grants Management	2012-2013

***12-month Timeline for Postsecondary Perkins Accountability***

<b>Due Date</b>	<b>Item / Document / Report</b>	<b>Program Year</b>
March 15, 2012	Program Improvement Action Plan due if performance measures not met at 90% or better (2 forms) and Action Plan for Improvement of Tech Prep Measures not met due	PY2010-2011
March 15, 2012	Levels of Performance Agreement	PY2012-2013
September, 2012	Final CAR Forms from OVAE sent to districts	PY2011-2012
October 14, 2012	CAR Form III - Participant and Concentrator Enrollment Reports/Tech Prep	PY2011-2012
November 18, 2012	CAR Form IV-Grant Accountability Report and CAR Tech Prep Indicators 1P1, 2P1, 3P1, 4P1, 5P1, 5P2, 1PTP1, 1PTP2, 1PTP3, 1PTP4, 1STP1, 1STP2, 1STP4, 1STP5	PY2011-2012

**All accountability deadlines occur on a 12-month cycle regardless of the Basic Grant cycle**