



General Petition for Exceptions to Catalog or Policy Requirements

- Use this form to petition for exceptions to Catalog or Policy requirements.
- Please print or type the information. If you have questions please contact the Records and Registration Office at (928) 428-8270.

Full Name and Mailing Address:

Student ID Number: <i>(This could be your Social Security Number)</i>	Major:
Local Telephone Number:	

Check box for type of Petition:

Admission

Residency Classification

Test for Credit

Grade Change

 o *This petition is to be filed within six months of the close of semester in which grade was received. Grade change petitions should not be filed until the student has discussed the grade in question with the instructor and the division chair.*

Other *(please specify)* _____

Explanation of Petition—Please state your request and list all relevant facts and circumstances.
(Use back of form for further explanation if needed)

I affirm that the foregoing is, to the best of my knowledge, a true and complete statement of the facts.

Signature *Date*

Please do not write in this area; for EAC office use

Date Received in EAC Records & Registration Office: _____ **Date Notified:** _____

Action of College official and/or committee: Approved Denied

Comments: _____

College Official/Committee Chair *Date*