



**Position Open Notice**  
**Associate Professor of Allied Health**  
Thatcher, Arizona

**College and Area Information:**

Eastern Arizona College's District Offices are located in Thatcher, Arizona, a beautiful rural area with easy access to arid as well as mountainous recreation. The College is located approximately 125 miles northeast of Tucson and 165 miles southeast of Phoenix. EAC is a comprehensive community college offering five associate degrees across nearly 50 programs of study. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission.

**Position Summary and Organizational Relationship:**

The Associate Professor of Allied Health reports to the Dean of Science, Mathematics, Engineering and Allied Health.

**Required Qualifications:**

- Meet at least one of the following qualifications:
  - Associate degree in Nursing or closely related health professional field with at least five (5) years of experience in the field to be taught
  - Bachelor's Degree in Nursing or a closely related health professional field with at least three (3) years of experience in Allied Health
  - Master's Degree in Nursing or closely related health professional field.
- Teaching experience in Allied Health at the secondary or post-secondary level or equivalent professional experience
- Demonstrated proficiency utilizing computer and multimedia technology in an instructional setting
- Ability to interact effectively with students from diverse backgrounds and varying levels of ability
- Willing and able to teach a non-traditional schedule that may include early morning, late afternoon, evening, weekend, and summer courses
- Ability to work well within a departmental structure and with other faculty in the design and implementation of curriculum and assessment
- Embrace continual improvement and committed to continuing education
- Effective leadership, administration, and communication skills
- Financial management skills including budget development and responsible use of funds

**Preferred Qualifications:**

- Master's Degree in Nursing or a closely related health professional field
- A clear understanding of and commitment to the community college philosophy and goals
- Ability to promote the Medical Assistant program and actively recruit students.
- Additional certifications or licenses in health care
- Distance education instructional experience

**Essential Functions:**

- Teach a variety of community college Allied Health courses that may include, but not be limited to, Medical Assistant, Basic Healthcare, Basic Life Support, CPR, Certified Nursing Assistant, Medical Terminology, Math for Medications, Phlebotomy, Medical Dosage Calculations, ECG, PALS, ACLS, Nutrition, Medical Coding and Billing, and/or Patient Care Technician.
- Place students in Medical Assistant externships.
- Teach a minimum of 32 adjusted load hours per year; up to six adjusted load hours of overload may be required per semester.
- Maintain a minimum accountability week of 35 hours on campus for teaching, advising, helping students, class preparation, consultation with colleagues, and other related activities.

- Update course outlines and pre- and post-tests and develop curriculum as necessary.
- Serve as a faculty advisor to students.
- Serve on institutional committees as assigned.
- Teach early morning, late afternoon, evening, weekend, web-based, ITV, and summer courses as necessary.
- Perform other duties as assigned.

**Application Information:**

Applicants should submit a letter of application addressing each of the required and preferred qualifications and describing experience related to the position responsibilities, a vita, transcripts (if copies are sent, official transcripts must be on file prior to the date of hire), a signed copy of the EAC application form, available on EAC’s website ([EAC Application Form](#)), and a minimum of three written confidential letters of professional references, to [careers@eac.edu](mailto:careers@eac.edu) or can be mailed to the address listed below:

Eastern Arizona College  
 Human Resources – AP 243  
 615 N. Stadium Avenue  
 Thatcher, AZ 85552-0769

The submission of all required application materials for the screening committee’s review is the responsibility of the applicant.

Applicants must be prepared to interview at their own expense.

**Closing Date:**

Open until filled with preferential consideration given to those whose materials are received by Monday, May 16, 2022.

**Compensation and Position Availability:**

The initial position compensation range is \$44,477 to \$71,163 per academic year and current salary schedule plus a cash flex benefit. The position also includes excellent employee benefits. The anticipated position start date is August 10, 2022.

**Questions:**

Human Resources Department  
 Voice: (928) 428-8915  
 FAX: (928) 428-2578  
 E-mail: [Careers@eac.edu](mailto:Careers@eac.edu)

**EASTERN ARIZONA COLLEGE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities.

Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC’s Annual Security and Fire Safety Report can be found at [http://www.eac.edu/About\\_EAC/Consumer\\_Information/report.pdf](http://www.eac.edu/About_EAC/Consumer_Information/report.pdf). Additional copies are available at the Alumni Library (Thatcher Campus), the Learning Resource Center (Payson Campus), and the library (Gila Pueblo Campus). A paper copy of the report will be provided upon request at EAC’s District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses: EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ (Thatcher Campus); Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Canyon Road, Globe, AZ (Gila Pueblo Campus); and Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus).

A fire log containing all reported fires that occurred at any of EAC’s on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.