Position Open Notice
Maintenance Technician I – Part-time
Payson, Arizona

College and Area Information:

Eastern Arizona College and Gila County Provisional Community College have partnered to provide higher education services in Gila County at the Gila Pueblo Campus in Globe, Payson Campus, and other sites. As the educational service provider, Eastern Arizona College’s offerings within Gila County are fully accredited community college programs. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission of NCA.

Position Summary and Organizational Relationship:

The Maintenance Technician I - Gila Community College Program reports to the Associate Director of the Payson campus. This is a part-time position generally consisting of no more than 19.5 hours per week as scheduled by the supervisor. Funding for this position is contingent upon continuation of the external contract between the Gila County Provisional Community College District and Graham County Community College District.

Required Qualifications:

- Possess a good working knowledge of several trades of a construction or maintenance nature.
- Ability to operate various types of power equipment safely and effectively.
- Possess a strong work ethic with the ability to take directions and work well with minimum supervision.
- Willing and able to perform various custodial duties.
- Ability to safely perform moderate to heavy physical work in various indoor and outdoor environments.
- Ability to lift and carry objects of various size and weight.
- Ability to safely work from ladders, scissor lifts, roofs, and other heights.
- Willing and able to perform custodial duties.
- Must possess a current AZ driver’s license and able to safely operate pick-up trucks or other motorized vehicles.
- Willing and able to work a non-traditional schedule and respond to emergencies at any time.

Preferred Qualifications:

- Ability to work quickly, neatly, and effectively often under tight deadlines.
- Direct experience in one or more trade areas.

Essential Functions:

- Perform general carpentry in a wide variety of areas as directed.
- Perform general plumbing installation and repairs.
- Perform various types of painting to include prep and clean-up.
- Perform various types of landscaping.
- Perform custodial duties as directed.
- Assist in all areas of maintenance and custodial operations to ensure our campuses are available for use in a safe and effective manner.
- Perform other duties as assigned.
Application Information:

Applicants should send a letter of application addressing each of the required and preferred qualifications and describing experience related to the position responsibilities and a signed copy of the EAC application form available on EAC’s website (EAC Application Form) to careers@eac.edu or can be mailed to the address listed below:

Eastern Arizona College
Human Resources – AP 243
615 N. Stadium Avenue
Thatcher, AZ 85552-0769

The submission of all required application materials for the screening committee’s review is the responsibility of the applicant. Applicants must be prepared to interview at their own expense.

Closing Date:

Open until filled. Review of applicants will begin immediately and continue until the successful candidate is identified.

Compensation and Position Availability:

The initial position compensation $19.46 per hour. The anticipated position start date is as soon as practical once the successful candidate is identified.

Questions:

Human Resources Department
Voice: (928) 428-8915
FAX: (928) 428-2578
E-mail: Careers@eac.edu

EASTERN ARIZONA COLLEGE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities.

Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(0) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC’s Annual Security and Fire Safety Report can be found at http://www.eac.edu/About_EAC/Consumer_Information/report.pdf. Additional copies are available at the Alumni Library (Thatcher Campus), the Learning Resource Center (Payson Campus), and the Library (Gila Pueblo Campus). A paper copy of the report will be provided upon request at EAC’s District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses: EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ (Thatcher Campus); Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Canyon Road, Globe, AZ (Gila Pueblo Campus); and Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus). A fire log containing all reported fires that occurred at any of EAC’s on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.