



Position Open Notice Head Coach Golf – Part-time

College and Area Information:

Eastern Arizona College's District Offices are located in Thatcher, Arizona, a beautiful rural area with easy access to arid as well as mountainous recreation. The College is located approximately 125 miles northeast of Tucson and 165 miles southeast of Phoenix. EAC is a comprehensive community college offering five associate degrees across nearly 50 programs of study. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission.

Organizational Relationship:

The PT Head Coach Men's Golf reports to the Director of Athletics. This is a part-time position as scheduled by the supervisor.

Required Qualifications:

- Successful experience recruiting desired student athletes
- Golf coaching experience
- Demonstrated sensitivity to, and understanding of, the diversity of our student population
- Willing and able to travel extensively in fulfilling job responsibilities
- The ability to develop and promote the ideas of sportsmanship, ethics, leadership, and excellence in effort - both on and off the field - in student athletes

Preferred Qualifications:

- Collegiate level golf coaching experience
- A clear understanding of and commitment to the community college philosophy and mission of Eastern Arizona College
- Experience recruiting collegiate level male student athletes
- Demonstrated ability to establish and maintain effective working relationships with both on-campus and off-campus constituents
- Experience in program budget development and curriculum development
- CPR certification

Responsibilities:

- Assist in preparation of schedules, rosters, and communications regarding an appropriate athletic program
- Recruit athletes for specific program
- Teach the two varsity classes required of athletes/team members in this program
- Assist in preparation of the annual budget for the program
- Ensure that the program expenditures remain within approved budget
- Recommend to the AD compliance with College, ACCAC, NJCAA regulations, athletes to be placed on scholarship
- Maintain athletic program in compliance with College, ACCAC, and NJCAA regulations
- Provide assistance to other College staff with the supervision of athletes in the program
- Initiate procedures to ensure compliance with NJCAA eligibility regulations for athletes participating in the program
- Represent the College at conference meetings as required
- Supervise and direct assistant coach(es)
- Supervise the conditioning of athletes
- Assist in academic advising/planning for graduation of student athletes and monitor progress toward successful degree completion.
- Assist students in placement and continuation to a four-year college
- Conduct grade checks at least three times per semester
- Monitor study halls and respond to concerns presented by instructors
- Represent Eastern Arizona College in a manner conducive to the NJCAA coaching Code of Conduct and Mission Statement of the College
- Act as a responsible role model for student athletes
- Promote interest in athletic program

Application Information:

Please submit an EAC application form along with a letter of application addressing each of the required and preferred qualifications and describing experience related to the position responsibilities to:

Eastern Arizona College Human Resources
PT Golf Head Coach Position
615 N. Stadium Avenue
Thatcher, AZ 85552-0769

The submission of all required application materials for the screening committee's review is the responsibility of the applicant.

Applicants must be prepared to interview at their own expense.

Closing Date **Open until filled. Review of applications will begin immediately and continue until the successful candidate is identified.**

Compensation and Position Availability: The position compensation is \$12,500 per year. The anticipated position start date is as soon as practical once the successful candidate is identified.

Questions: AD Jim Bagnall

- Voice: (928) 428-8414
- FAX: (928) 428-8406
- E-mail: jim.bagnall@eac.edu

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities

Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC's Annual Security and Fire Safety Report can be found at http://www.eac.edu/About_EAC/Consumer_Information/report.pdf. Additional copies are available at the Alumni Library (Thatcher Campus), the Learning Resource Center (Payson Campus), and the library (Gila Pueblo Campus). A paper copy of the report will be provided upon request at EAC's District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses: EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ (Thatcher Campus); Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Canyon Road, Globe, AZ (Gila Pueblo Campus); and Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus).

A fire log containing all reported fires that occurred at any of EAC's on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.