



Position Open Notice
Wellness Center Aide - Part-time
Payson Campus

College and Area Information:

Eastern Arizona College provides residents of Gila County opportunities for higher education in Globe and Payson. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission.

Organizational Relationship:

The Wellness Center Aide reports to the Payson Campus Wellness Coordinator. This is a part-time position generally consisting of no more than 19.5 hours per week as scheduled by the supervisor. Funding for this position is contingent upon continuation of the external contract between the Gila County Community College Provisional District and Graham County Community College District.

Required Qualifications:

- Ability to assess student fitness and create student fitness plans.
- Ability to assist students with the proper operation of wellness center equipment.
- Ability to reflect the image of wellness and physical fitness.
- Ability to relate well to a diverse student population and to work well in a one-on-one setting.
- A clear understanding of and commitment to the community college philosophy and goals.
- Willing and able to work a non-traditional schedule.

Preferred Qualifications:

- Personal Trainer Certification
- Experience working in a wellness center.
- Past work experience in physical education in a high school or community college setting.
- Ability to accurately maintain wellness records for each student.
- Ability to maintain wellness equipment in proper working order.

Responsibilities:

- Assist each student in developing and following a plan that will result in the achievement of his/her personal wellness goals.
- Maintain cleaning protocol in wellness center.
- Oversee student sign in/sign out.
- Assess working order of wellness center equipment.
- Perform other duties as assigned.

Application Information:

Please submit an EAC application form along with a letter of application addressing each of the required and preferred qualifications and describing experience related to the position responsibilities to:

Eastern Arizona College Payson Campus
PT Wellness Center Aide Position
201 N Mud Springs Road
Payson, AZ 85547

The submission of all required application materials for the screening committee's review is the responsibility of the applicant.

Applicants must be prepared to interview at their own expense.

Closing Date

Open until filled. Review of applications will begin immediately and continue until the successful candidate is identified.

Compensation and Position Availability:

The position compensation is \$12.15 per hour. The anticipated position start date is as soon as practical once the successful candidate is identified. This is a part-time position generally consisting of no more than 19.5 hours per week as scheduled by the supervisor. Funding for this position is contingent upon continuation of the external contract between the Gila County Community College Provisional District and Graham County Community College District.

Questions:

Ann Knights

- Voice: (928) 468-8039
- E-mail: ann.knights@eac.edu

A N E Q U A L O P P O R T U N I T Y / A F F I R M A T I V E A C T I O N E M P L O Y E R

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities

Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC's Annual Security and Fire Safety Report can be found at http://www.eac.edu/About_EAC/Consumer_Information/report.pdf. Additional copies are available at the Alumni Library (Thatcher Campus), the Learning Resource Center (Payson Campus), and the library (Gila Pueblo Campus). A paper copy of the report will be provided upon request at EAC's District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses: EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ (Thatcher Campus); Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Canyon Road, Globe, AZ (Gila Pueblo Campus); and Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus).

A fire log containing all reported fires that occurred at any of EAC's on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.