



Position Open Notice
Welding Associate Professor
Workforce Development; Gila Pueblo Campus, Globe

College and Area Information:

Eastern Arizona College and Gila County Community College Provisional District have partnered to provide higher education services in Gila County at the Gila Pueblo Campus in Globe, Payson Campus and other sites. As the educational service provider, Eastern Arizona College's offerings within Gila County are fully accredited community college programs. Eastern Arizona College is the oldest member of the Arizona Community College system and is fully accredited by The Higher Learning Commission.

Position Summary and Organizational Relationship:

The Welding Associate Professor – Workforce Development Gila Community College Program reports to the Dean and/or the Campus Coordinator of the designated campus. Funding for this position is contingent upon continuation of the external contract between the Gila County Community College Provisional District and Graham County Community College District.

Required Qualifications:

- Bachelor's Degree in an appropriate area
- Five or more years of full-time occupational experience in welding and metal fabrication
- Current or previous American Welding Society (AWS) certification in one or more processes – SMAW, SGMAW, TIGMAW
- Ability to teach welding courses which may include Arc Welding, Gas Welding, MIG Welding, TIG Welding, Brazing, Plasma Cutting, and welding using Out-of-Position methods
- Experience developing, revising, and using course outlines and learning plans
- Ability to interact effectively with students and other stakeholders from diverse backgrounds and varying levels of ability
- Willing and able to teach a non-traditional schedule that may include early morning, late afternoon, evening, weekend, and summer courses
- Ability to work well within a departmental structure and with other faculty in the design and implementation of curriculum and assessment
- Ability to use Windows electronic communication, information tools, and Microsoft Office products effectively
- Professional demeanor with excellent organizational, interpersonal and communication skills
- Self-starter who works well under moderate supervision and with close co-worker relationships
- Understanding of the basic goals of workforce development programs
- Understanding of the basic structure and objectives of vocational/occupational training programs

Preferred Qualifications:

- Master's Degree
- Four or more years of full-time teaching experience in an educational setting or as an industry trainer
- Supervisory experience in an occupational field
- Program management experience including scheduling, accurate record/data management, budgeting, inventory/supplies control, etc.
- Teaching experience at a post-secondary level
- Ability to teach basic machine shop courses
- A clear understanding of and commitment to the community college philosophy and goals

Essential Functions:

- Teach a variety of welding and other related courses.
- Teach a minimum of 32 adjusted load hours per year; up to six adjusted load hours of overload per semester may be required.
- Maintain a minimum accountability week of 35 hours on site for teaching, advising, helping students, class preparation, consultation with colleagues, program management and other related activities.

- Develop curriculum and update course outlines and pre- and post-tests as required.
- Work closely with the metals and welding advisory committee and with welding instructors in the area high schools to develop and maintain an effective training and certification program.
- Provide guidance and leadership to part-time welding instructors.
- Teach early morning, late afternoon, evening, weekend, and summer courses as necessary.
- Serve as a faculty advisor to students.
- Oversee operations at the Regional Training Center including coordinating classes, instructors, and students within the programs, and ordering supplies and maintaining inventory.
- Serve on hiring and CTE advisory committees as requested.
- Recruit instructors in various Workforce Development fields as needed.
- Assist with public outreach and student recruitment for the programs offered at the Regional Training Center.
- Travel within Gila County to recruit for and promote workforce development programs.
- Fulfill assignments during non-traditional days or hours as required.
- Perform other duties as assigned.

Environmental Factors and Conditions/Physical Requirements:

- Work may be performed in an office, classroom and a shop/training center floor setting in an educational training center environment.
- Health and safety issues normally found within a welding and/or machine shop environment may exist.
- Subject to standing, walking, sitting, bending, reaching above and below the shoulders and horizontally, kneeling and lifting of objects up to 50 pounds to operate levers or controls, welding and fabricating machines and other equipment as may normally be found in a vocational education training center.
- Travel and non-traditional hours worked may be required.

Application Information:

Applicants should send a letter of application addressing each of the required and preferred qualifications and describing experience related to the position responsibilities, a vita/resume, transcripts (if copies are sent, official transcripts must be on file prior to the date of hire), a signed copy of the EAC application form, and a minimum of three written confidential letters of professional references, to:

Eastern Arizona College Human Resources
 Welding Associate Professor – Gila Pueblo Campus Position
 615 N. Stadium Avenue
 Thatcher, AZ 85552-0769

The submission of all required application materials for the screening committee’s review is the responsibility of the applicant.

Applicants must be prepared to interview at their own expense.

Closing Date:

Open until filled. Review of applications will begin immediately and continue until the successful candidate is identified.

Compensation and Position Availability:

The initial position compensation is \$44,000 - \$63,000 based on education and experience per current salary schedule plus a cash flex benefit. The position also includes excellent employee benefits. The anticipated position start date is as soon as practicable once the successful candidate is identified.

Questions:

- Anastasia Seaman
- Voice: (928) 428-8915
- FAX: (928) 428-2578
- E-mail: anastasia.seaman@eac.edu

EASTERN ARIZONA COLLEGE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Eastern Arizona College is in compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, and does not discriminate on the basis of race, creed, color, national origin, disability, age, or sex in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, educational services, programs and activities.

Eastern Arizona College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S. Code § 1092(f) and the Higher Education Opportunity Act of 2008, by distributing an Annual Security and Fire Safety Report. The report is intended to inform the campus community of campus safety information, Clery Act crime statistics, on-campus housing fire data and statistics, and policies and procedures relating to sexual violence, emergency response, and other safety factors. A copy of EAC's Annual Security and Fire Safety Report can be found at http://www.eac.edu/About_EAC/Consumer_Information/report.pdf. Additional copies are available at the Alumni Library (Thatcher Campus), the Learning Resource Center (Payson Campus), and the library (Gila Pueblo Campus). A paper copy of the report will be provided upon request at EAC's District Office, located at 615 N. Stadium Avenue, Thatcher, AZ.

A daily crime log listing all criminal and alleged criminal incidents reported to campus police/security is available on-site, during normal business hours, at each of the campuses: EAC Police Department, located at 620 N. College Avenue, Thatcher, AZ (Thatcher Campus); Gila Pueblo Campus Administration Office, located at 8274 Six Shooter Canyon Road, Globe, AZ (Gila Pueblo Campus); and Payson Campus Administration Office, located at 201 N. Mud Springs Rd., Payson, AZ (Payson Campus).

A fire log containing all reported fires that occurred at any of EAC's on-campus student housing facilities is available during normal business hours at the Housing Office, located at 900 N. College Avenue, Thatcher, AZ.