



## FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS APPEAL FORM

EAC Financial Aid Office, 615 N Stadium Ave, Thatcher, AZ 85552

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Forms can be uploaded to the financial aid office through student's Gila Hank account.

Federal regulations require a student to meet Satisfactory Academic Progress Standards which entails earning a minimum 2.0 cumulative grade point average and completing a minimum 67% of the course work attempted. Because you have not met one or both of these standards, this appeal form is required. Follow the instructions carefully, as failure to do so will result in the appeal being denied.

### A. Student's Information

_____ Student's Last Name	_____ First Name	_____ M.I.	_____ Student's Identification (ID) Number
_____ Student's Street Address (include apt. no.)			_____ Student's Date of Birth
_____ City, State, Zip Code			_____ Student's Email Address
_____ Student's Phone Number			

### B. Select the reason for appealing below and follow the instructions listed:

**Significant Illness or Injury for either student or family member:** I have attached a letter explaining the illness or injury including specific dates of when it occurred and how long it lasted. I have also attached a doctor's statement or medical records verifying the dates of said illness/injury.

**Death of a Family Member:** I have attached a letter stating my family member's date of death and my relationship to them along with a copy of their obituary.

**Change in Employment or Work Schedule:** I have attached documentation of a change in my work schedule. For example: a letter from employer giving dates of when hours changed, letter from employer stating new work schedule will not impede with school, or copy of time sheets for applicable time period.

**Other Extenuating Circumstances:** I have attached a letter explaining an extenuating circumstance not listed above. I have included the date when the extenuating circumstances occurred and documentation if available. (There may be circumstances that significantly impact a student's ability to maintain satisfactory academic progress such as when a student is the victim of a crime, the victim of physical or emotional abuse, or there is a significant breakdown of a relationship in a student's family. If the student wishes to keep these circumstances private, they can request to have a meeting with a financial aid counselor).

